

## Study programme: JOURNALISM (240 EKTS)

### First year

#### I semester

code	subject	credits	hours	total
	<b>OBLIGATED SUBJECTS</b>			
4PF107212	Introduction to Journalism	8	3+2+2	216
4PF107412	History of Journalism	8	3+2+2	216
2FI110112	informatics	6	2+2+1	156
	<b>Elective subjects</b> <b>The students choose one of the four offered subjects</b>			
4PF100312	History of law	4	2+1+1	120
4EK100112	Basics of economics	4	2+1+1	120
4PF100412	Civil society	4	2+1+1	120
4PF100512	Judicial system of RM	4	2+1+1	120
	<b>Total:</b>	<b>30</b>		

#### II semester

code	subject	credits	hours	total
	<b>Obligated subjects</b>			
4EK107312	Basics of communication	8	3+2+2	216
4EK107812	Ethics of journalism	6	2+2+1	156
2FI107512	Culture of communication	6	2+2+1	156
	<b>Elective subjects of the unit</b> <b>The students choose one of the two offered subjects.</b>			
4PF100912	Human rights	4	2+1+1	120
4PF101012	Public administration	4	2+1+1	120
UGD102712	Sport and recreation	*	0+0+2	*
	<b>Elective subjects of the University</b> <b>The students choose one from the offered subjects</b>	6	2+2+1	156
	<b>total:</b>	<b>30</b>	<b>11+9+8</b>	<b>804</b>

## Second year

### III semester

code	subject	credits	hours	total
	<b>Obligated subjects</b>			
4PF107612	Public relations	8	3+2+2	216
4PF109412	Macedonian language and culture of speech and writing	8	3+2+2	216
4PF107712	Informative journalistic genres	6	2+2+1	152
	<b>Elective subjects of the unit The students choose two of the four offered subjects</b>			
4PF101412	Registration of real estate rights	4	2+1+1	120
4PF101512	Diplomatic and consular law	4	2+1+1	120
4PF101612	Family law	4	2+1+1	120
4PF101712	Inheritance law	4	2+1+1	120
	<b>total:</b>	<b>30</b>	<b>12+8+7</b>	<b>828</b>

### IV semester

code	subject	credits	hours	total
	<b>Задолжителни предмети</b>			
4PF107912	Public relationship technics	8	3+2+2	216
4PF108012	Basics of protocol	6	2+2+1	156
4PF108012	Journalism in the print media	6	2+2+1	156
	<b>Elective subjects of the unit The students choose one of the two offered subjects</b>			
4PF102112	The regulation of financial markets	4	2+1+1	120
4PF102212	Local government	4	2+1+1	120
	<b>Elective subjects of the University The students choose one from the offered subjects.</b>	6	2+2+1	156
	<b>total:</b>	<b>30</b>	<b>11+9+6</b>	<b>804</b>

### Third year

#### V semester

code	subject	credits	hours	total
	<b>Obligated subjects</b>			
4PF108212	Journalism in electronic media	8	3+2+2	216
4PF108312	Media and society	8	3+2+2	216
4PF106412	Public and public opinion	6	2+2+1	156
	<b>Elective subjects of the unit The students choose two of the four offered subjects</b>			
4PF102612	Penology	4	2+1+1	120
4PF102712	Administrative disputes	4	2+1+1	120
4EK103012	Applied Economics	4	2+1+1	120
4PF102912	Damaged law	4	2+1+1	120
	<b>total:</b>	<b>30</b>	<b>12+8+7</b>	<b>828</b>

#### VI semester

code	subject	credits	hours	total
	<b>Obligated subjects</b>			
4PF108412	Research journalism	8	3+2+2	216
4PF108512	Analytical genres in journalism	6	2+2+1	156
	<b>Elective subjects from the University The students choose one from the offered subjects.</b>	6	2+2+1	156
4PF103212	Philosophy law	4	2+1+1	120
4PF103312	Labor law	4	2+1+1	120
	<b>Elective subject of the unit The students choose one of the two offered subjects</b>	6	2+2+1	156
	Graduate exam	6	0+0+6	144
4PF108712	Alternative dispute resolution	6	2+2+1	156
	<b>total:</b>	<b>30</b>		
	FINALE EXAM	6	2+2+1	156
	NO FINALE EXAM – 4 YEARS STUDIES	30	11+9+6	804
	WITH FINALE EXAM – 3 YEARS STUDIES	30	9+7+11	792

**VII semester**

<b>code</b>	<b>subject</b>	<b>credits</b>	<b>hours</b>	<b>total</b>
	<b>Obligated subjects</b>			
4PF108912	Human resources	8	3+2+2	216
4PF106012	International relation	8	3+2+2	216
4PF102812	European institutions	6	2+2+1	156
	<b>Elective subjects of the unit</b> <b>The students choose two of the three offered subjects</b>			
4PF107012	Project management of EU funds	4	2+1+1	120
4PF103812	Public services	4	2+1+1	120
4PF103912	Media law	4	2+1+1	120
4PF104012	Insurance law	4	2+1+1	120
	<b>total:</b>	<b>30</b>	<b>12+8+7</b>	<b>828</b>

**VIII semester**

<b>code</b>	<b>subject</b>	<b>credits</b>	<b>hours</b>	<b>total</b>
	<b>Obligated subjects</b>			
ZPP	Graduation exam	8	3+2+2	216
4PF106912	EU Policies	6	2+2+1	156
4EK106112	International organization	6	2+2+1	156
	<b>Elective subjects of the unit</b> <b>The students choose one of the two offered subjects</b>			
4PF104312	Nomotehnics	4	2+1+1	120
4PF104412	Communications in the public administration	4	2+1+1	120
	<b>Elective subjects from the University</b> <b>The students choose one from the offered subjects.</b>	6	2+2+1	156
	<b>total:</b>	<b>30</b>	<b>8+7+12</b>	<b>780</b>

Annex No.3		Program of the Course - first/second/third cycle studies			
1.	<b>Title of the Course</b>	EU funds Project Management			
2.	<b>Code</b>	4PF107012			
3.	<b>Study Program</b>	Legal Studies			
4.	<b>Organizer of the study program (unit or institute, Faculty, department)</b>	University Goce Delcev Faculty of Law Department of European Law and International Relations			
5.	<b>Cycle (first, second and third cycle)</b>	First cycles			
6.	<b>Academic year / semester</b>	2012-2013/ VI	7	<b>Number of credits</b>	6 mandatory
8.	<b>Professor (s)</b>	PhD Ljupco Sotiroski			
9.	<b>Requirements for enrollment the Course</b>	/			
10.	<b>Purposes of the curriculum (competencies):</b> <ul style="list-style-type: none"> <li>- Project management introduction, i.e. management of Union funds.</li> <li>- Introduction to the current forms of assistance through the EU programs and projects aiming to improve infrastructure, human capacity and institutional capacity of the acceding countries (regardless of their status in the accession process).</li> <li>- Learning the phases of the project cycle its characteristics and the role of participants in the process.</li> <li>- The study of the project management legal framework</li> <li>- Republic of Macedonia and the Project Management</li> </ul>				
11.	<b>Content of the course program:</b> <ul style="list-style-type: none"> <li>- EU development funds and Republic of Macedonia</li> <li>- Pre-Accession Assistance Strategy for 2007-2009</li> <li>- Multi-annual Indicative Planning Document for the Republic of Macedonia</li> <li>- Legal framework MPID 2007/2009</li> <li>- Legal framework MPID 2010</li> <li>- Economic and social cohesion</li> <li>- EU funds Management (PHARE program, the CARDS program)</li> <li>- Absorption capacity</li> <li>- Management Project Processes t (phases of the project cycle)</li> <li>- Practical examples</li> <li>- SWOT analysis</li> <li>- IPA funds</li> </ul>				
12.	<b>Learning methods:</b> Written and oral presentation Lectures, tutorials, e-learning, seminar work, consultations, teamwork and Visit of the delegation of the European Commission in Skopje				
13.	<b>Total available time</b>	156			
14.	<b>Distribution of available time</b>	2+2+1 per week			
15.	<b>Forms of teaching / learning activities</b>	15.1.	<b>lectures / theoretical - contact teaching, e-teaching</b>	2	

		<b>15.2.</b>	<b>theoretical and practical exercises, e-exams, preparation of independent seminar work</b>	<b>1</b>
<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	<b>Project tasks</b>	<b>/hours</b>
		<b>16.2.</b>	<b>Individual tasks</b>	<b>1hours</b>
		<b>16.3.</b>	<b>Home learning</b>	<b>/hours</b>
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	<b>Tests / oral exams</b>		<b>70 points</b>
	<b>17.2.</b>	<b>Seminars (paper / project - presentation: written and/or oral)</b>		<b>10 points</b>
	<b>17.3.</b>	<b>Activity and participation</b>		<b>20 points</b>
<b>18.</b>	<b>Assessment Criteria (points / score)</b>		<b>up 50 points</b>	<b>5 (five) (F)</b>
			<b>51 to 60 points</b>	<b>6 (six) (E)</b>
			<b>61 to 70 points</b>	<b>7 (seven) (D)</b>
			<b>71 to 80 points</b>	<b>8 (eight) (C)</b>
			<b>81 to 90 points</b>	<b>9 (nine) (B)</b>
			<b>91 to 100 points</b>	<b>10 (ten) (A)</b>
<b>19.</b>	<b>Signature requirement and passing the final exam</b>	60% success from all pre exams activities i.e. 42 points from two colloquia, seminar work, lectures and tutorials attendance		
<b>20.</b>	<b>Language of teaching / study</b>	<b>Macedonian language</b>		
<b>21.</b>	<b>Method of monitoring the quality of teaching</b>	<b>Self-evaluation</b>		

<b>22.</b>	<b>Literature</b>					
	<b>22.1.</b>	<b>Required literature</b>				
		<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
		<b>1.</b>	Mojmir Mrak and Vanco Uzunov	EU development funds and the Republic of Macedonia	Department for European Integration	2005
		<b>2.</b>	European Integration Unit	Instrument for Pre-Accession Assistance (IPA) - Facts, status, structure	Department for European Integration	2009
	<b>22.2.</b>	<b>Additional literature</b>				
		<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
		<b>1.</b>	European Integration Unit	Community Programs	Department for European	2009

					Integration	
		2.	COMMISSION DECISION C(2007) 1853 of 30/04/2007,	Multi-annual Indicative Planning Document –MIPD 2007-2009 for the Republic of Macedonia	European Commission Journal	2007

Annex No.3		Program of the Course - first/second/third cycle studies			
1.	Title of the Course	Administrative Disputes			
2.	Code	4PF102712			
3.	Study Program	Legal Studies Module of Administrative Law			
4.	Organizer of the study program (unit or institute, Faculty, department)	University Goce Delcev Faculty of Law Department of			
5.	Cycle (first, second and third cycle)	First cycle			
6.	Academic year / semester	Third year/ fifth semester	7.	Number of credits	4 Elective
8.	Professor (s)	Associate Professor Jadranka Denkova, PhD			
9.	Requirements for course enrollment				
10.	<b>Purposes of the curriculum (competencies):</b> The subject aims to acquaint students with in-depth knowledge about the subject, scope and relevance of the administrative dispute. Furthermore, it elaborates on rules pertaining to provision of court protection and legality regarding the rights and legal interests of both physical and legal entities in the administrative dispute related procedures. This subject acquaints students with the competence, organization and structure of the administrative court. Additionally, the subject covers the study of fundamental principles, relevance and historical development of the administrative dispute court with particular emphasis on the Law on Administrative Disputes. By analyzing court cases the subject aims at students gaining practical knowledge and proper implementation (reading and interpretation) of the legal norms governing all issues pertaining to administrative disputes and other extraordinary legal remedies. Moreover, the subject covers the fundamental principles, relevance and historical development of the administrative procedure with particular emphasis on the Law on General Administrative Procedure.				
11.	<b>Content of the course program:</b> The subject provides options for in-depth education and acquisition of fundamental knowledge about the scope, function, sources and definition of the administrative dispute. It elaborates on the notion and scope of the administrative dispute and the types of administrative disputes. Additionally, it focuses on the parties involved in the administrative dispute. It elaborates on the phases of the administrative dispute, instigation of the administrative dispute and related court decisions. It considers the legal remedies, appeals and re-instigation of the procedure. The subject analyzes the fundamental and complementary principles of the administrative procedure as				

	well as the competence in administrative procedures. In addition, it covers the parties involved in the administrative procedure, their representation and communication between the parties and administration. The subject analyzes the first-degree and second-degree administrative procedure, terms, appeals, investigative procedure and adoption of decisions.			
<b>12.</b>	<b>Learning methods:</b> - Method of oral and written presentation			
<b>13.</b>	<b>Total available time</b>	120		
<b>14.</b>	<b>Distribution of available time</b>	2+1+1 / per week		
<b>15.</b>	<b>Forms of teaching / learning activities</b>	<b>15.1.</b>	<b>lectures / theoretical - contact teaching, e-teaching</b>	2 hours
		<b>15.2.</b>	<b>theoretical and practical exercises, e-exams, preparation of independent seminar work</b>	1 hour
<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	<b>Project tasks</b>	<b>Hours</b>
		<b>16.2.</b>	<b>Individual tasks</b>	<b>1 hour</b>
		<b>16.3.</b>	<b>Home learning</b>	<b>Hours</b>
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	<b>Tests / oral exams</b>		<b>40 + 30 points</b>
	<b>17.2.</b>	<b>Seminars (paper / project - presentation: written and/or oral)</b>		<b>20 points</b>
	<b>17.3.</b>	<b>Activity and participation</b>		<b>10 points</b>
<b>18.</b>	<b>Assessment Criteria (points / score)</b>	<b>Up 50 points</b>		<b>5 (five) (F)</b>
		<b>51 to 60 points</b>		<b>6 (six) (E)</b>
		<b>61 to 70 points</b>		<b>7 (seven) (D)</b>
		<b>71 to 80 points</b>		<b>8 (eight) (C)</b>
		<b>81 to 90 points</b>		<b>9 (nine) (B)</b>
		<b>91 to 100 points</b>		<b>10 (ten) (A)</b>
<b>19.</b>	<b>Signature requirement and passing the final exam</b>	<b>60% attained results from all pre-exam activities, i.e. 42 points from the two partial exams, seminar paper, regular attendance at both lectures and tutorials</b>		
<b>20.</b>	<b>Language of teaching / study</b>	<b>Macedonian language</b>		
<b>21.</b>	<b>Method of monitoring the quality of teaching</b>	<b>Self-evaluation</b>		

<b>22.</b>	<b>Literature</b>				
<b>22.1.</b>	<b>Required literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	Naum Grizo	Administrative-Procedural Law	Skopje	2010
	2.		Law on Administrative	Official Gazette of	2006



				<b>Disputes</b>	<b>RM, no. 62/2006</b>	
	3.	<b>Denkova Jadranka</b>		<b>Authorized lectures</b>	<b>In the pipeline</b>	
22.2.	<b>Additional literature</b>					
	<b>No.</b>	<b>Author</b>		<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	<b>Stevan Lilić</b>		<b>Administrative- Procedural Law</b>	<b>Belgrade</b>	<b>2010</b>
	2.	<b>Schwarze, J.</b>		<b>European Administrative Law</b>	<b>London</b>	<b>2006</b>
	3.			<b>Law on General Administrative Procedure</b>	<b>Official Gazette of RM, edition of 2006</b>	<b>2006</b>

<b>Annex No.3</b>		<b>Program of the Course - first/second/third cycle studies</b>			
1.	<b>Title of the Course</b>	<b>Analytical genres in journalism</b>			
2.	<b>Code</b>	4PF108512			
3.	<b>Study Program</b>	Journalism and Public Relations			
4.	<b>Organizer of the study program (unit or institute, Faculty, department)</b>	University Goce Delcev Faculty of Law Department of Journalism and Public Relations			
5.	<b>Cycle (first, second and third cycle)</b>	First cycle			
6.	<b>Academic year / semester</b>	3/ VI	7.	<b>Number of credits</b>	6
8.	<b>Professor (s)</b>	Assistant Professor Dr. Suzana Dzamtoska-Zdravkovska			
9.	<b>Requirements for enrollment the Course</b>				
10.	<b>Purposes of the curriculum (competencies):</b> Introduction and gaining knowledge for analytical journalistic genres as higher forms of journalistic expression (review, comment, article, review, analytical interview).				
11.	<b>Content of the course program:</b> Characteristics and differences of the analytical journalistic genres; review; comment; article; analytical interview; interview portrait; interview reportage; specific journalistic forms of electronic media - roundtable debate; basic elements: analytical argumentation and objectivity; analysis as a method of data collection; principles of the analytical approach; structural and stylistic features of analytical genres.				
12.	<b>Learning methods:</b> Lectures, tutorials, practical work, an interactive approach (work in pairs, front, team, group work).				
13.	<b>Total available time</b>	156			
14.	<b>Distribution of available time</b>	2+2+1/ per week			

15.	Forms of <b>teaching / learning activities</b>	15.1.	lectures / theoretical - contact teaching, e-teaching	2 hours
		15.2.	theoretical and practical exercises, e-exams, preparation of independent seminar work	2 hours
16.	Other forms of activities	16.1.	Project tasks	hours
		16.2.	Individual tasks	1 hours
		16.3.	Home learning	Hours
17.	Method of <b>assessment</b>			
	17.1.	Tests / oral exams		70 points
	17.2.	Seminars (paper / project - presentation: written and/or oral)		10 points
	17.3.	Activity and participation		20 points
18.	Assessment <b>Criteria</b> (points / score)		up <b>50 points</b>	<b>5 (five) (F)</b>
			51 to <b>60 points</b>	<b>6 (six) (E)</b>
			61 to <b>70 points</b>	<b>7 (seven) (D)</b>
			71 to <b>80 points</b>	<b>8 (eight) (C)</b>
			81 to <b>90 points</b>	<b>9 (nine) (B)</b>
			91 to <b>100 points</b>	<b>10 (ten) (A)</b>
19.	Signature <b>requirement and passing the final exam</b>			
20.	Language of <b>teaching / study</b>			
21.	Method of <b>monitoring the quality of teaching</b>		<b>Self-evaluation</b>	

22.	Literature				
	22.1.	Required <b>literature</b>			
No.		Author	Title	Publisher	Year
1.		Веле Смилевски	Основи на новинарската теорија и практика	Матица Македонска	Скопје, 2006
2.	Мелвин Менчер	Основи на пишувањето за медиумите	Едиција Ex Libris (Висока школа за новинарство и односи со јавноста)	Скопје, 2011	
22.2.	Additional <b>literature</b>				
	No.	Author	Title	Publisher	Year

		1.	Nedellkovic, D. V.	Praktikum novinarstva	Privredni pregled	Beograd, 2002
		2.	Kurtic, N., Nuhic, M., Veljanovski, R., Radonic, L., Dedovic, M.	Kako pisati za medije	Medija plan Institut Sarajevo	Sarajevo, 2005
		3.	Героски, Б.	Научи да пишуваш	ЦЈЗ Лотос	Скопје, 2009

Annex No.3		Program of the Course - first/second/third cycle studies			
1.	Title of the Course		Basics of communication		
2.	Code		4PF107312		
3.	Study Program		Journalism and Public Relations		
4.	Organizer of the study program (unit or institute, Faculty, department)		University Goce Delcev Faculty of Law Department of Journalism and Public Relations		
5.	Cycle (first, second and third cycle)		First cycle		
6.	Academic year / semester		1/ II	7. Number of credits	8
8.	Professor (s)		Assistant Professor Dr. Suzana Dzamtoska-Zdravkovska		
9.	Requirements for course enrollment				
10.	Purposes of the curriculum (competencies): The course aims to acquaint students with the basics of communication and the communication process; the structure of the communication process; the types of communications; theories and models of communication; communication and mass media and their function.				
11.	Content of the course program: Introductory lecture (information about topics and literature); terms, definitions of communication; the importance of communication; communication process; symbolic communication; types of communication; verbal communication; non-verbal communication; communication barriers; social communication; mass media and their functions.				
12.	Learning methods: Lectures, tutorials, practical work, an interactive approach (work in pairs, front, team, group work).				
13.	Total available time		216		
14.	Distribution of available time		3+2+2 / per week		
15.	Forms of teaching / learning activities		15.1.	lectures / theoretical - contact teaching, e-teaching	3 hours
			15.2.	theoretical and practical exercises, e-exams, preparation of independent	2 hours

			<b>seminar work</b>	
<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	Project tasks	<b>hours</b>
		<b>16.2.</b>	Individual tasks	<b>2 hours</b>
		<b>16.3.</b>	Home learning	<b>Hours</b>
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	Tests / oral exams		70 points
	<b>17.2.</b>	<b>Seminars (paper / project - presentation: written and/or oral)</b>		10 points
	<b>17.3.</b>	Activity and participation		20 points
<b>18.</b>	Assessment <b>Criteria</b> (points / score)	up <b>50 points</b>		<b>5 (five) (F)</b>
		51 to <b>60 points</b>		<b>6 (six) (E)</b>
		61 to <b>70 points</b>		<b>7 (seven) (D)</b>
		71 to <b>80 points</b>		<b>8 (eight) (C)</b>
		81 to <b>90 points</b>		<b>9 (nine) (B)</b>
		91 to <b>100 points</b>		<b>10 (ten) (A)</b>
<b>19.</b>	<b>Signature requirement and passing the final exam</b>			
<b>20.</b>	<b>Language of teaching / study</b>			
<b>21.</b>	<b>Method of monitoring the quality of teaching</b>		<b>Self-evaluation</b>	

<b>22.</b>	<b>Literature</b>				
22.1.	<b>Required literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	Весна Шопар	Основи на комуникации	УТМС	Скопје, 2010
	2.	Михаел Кунчик&Астрид Ципфел	Вовед во науката за публицистика и комуникации	Фондација Фридрих Еберт	Скопје, 1998
22.2.	<b>Additional literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	Франце Фрег	Друштвено комуницирање	Центар за информации и публицитет	Загреб, 1976
	2.	Дирем П.Џ.	<i>Говорот етерот, историја на идејата за комуникација</i>	Магор	Скопје, 2003
	3.	Ule, Mirjana	<i>Psihologija komunciranja</i>	Fakulteta za družbene vede	Ljubljana, 2005

Annex No.3		Program of the Course - first/second/third cycle studies			
1.	Title of the Course	Civil Society			
2.	Code				
3.	Study Program	Journalism			
4.	Organizer of the study program (unit or institute, Faculty, department)	University Goce Delcev Faculty of Law Department of Legal and Legal-Political Sciences			
5.	Cycle (first, second and third cycle)	First cycle			
6.	Academic year / semester	I year/ I semester	7.	Number of credits	4
8.	Professor (s)	Associate Professor Strasko Stojanovski, PhD			
9.	Requirements for enrollment the Course				
10.	<b>Purposes of the curriculum (competencies):</b> The objective of the subject is to familiarize students with fundamental knowledge about the areas of Civil Society, Civil Society and Nongovernmental Organizations, their functioning and legal framework concerning the scope of their activities				
11.	<b>Content of the course program:</b> - Familiarization with the fundamental subject matter of Civil Society - Traditional civil society (Aristotelian concept and Latin tradition) - Modernization of the concept of civil society (New Age Politics and Philosophy, Rational Natural Law, National Sovereignty) - Second phase of modernization (Society VS State, Socialist-Revolutionary Tradition, the end of the New Age Tradition, Disappearance from politics and social theory) - New debates about civil society (motives and causes for the new discovery) - Socio-political factors of civil partnership, Civil partnership and contemporary theories about society) - Categorical structure of the contemporary notion of civil society (Definition of the notion, Humans as citizens, Pluralism of civil partnership) - Categorical structures of the notion of civil society (The Public) - Civil theory - Interest groups - Notion, role and significance of nongovernmental organizations - Relationship between politics and nongovernmental organizations - Economics and civil society				
12.	<b>Learning methods:</b> - Lectures, tutorials, partial exams, essay, consultations				
13.	Total available time	120			
14.	Distribution of available time	2+1+1 / per week			
15.	Forms of teaching / learning activities	15.1.	lectures / theoretical - contact teaching, e-teaching	2 hours	
		15.2.	theoretical and	1 hour	

			practical exercises, e-exams, preparation of independent seminar work	
16.	Other forms of activities	16.1.	Project tasks	Hours
		16.2.	Individual tasks	1 hour
		16.3.	Home learning	- Hours
17.	Method of assessment			
	17.1.	Tests / oral exams		70 %
	17.2.	Seminars (paper / project - presentation: written and/or oral)		10 %
	17.3.	Activity and participation		20 %
18.	Assessment Criteria (points / score)		up 50 points	5 (five) (F)
			51 to 60 points	6 (six) (E)
			61 to 70 points	7 (seven) (D)
			71 to 80 points	8 (eight) (C)
			81 to 90 points	9 (nine) (B)
			91 to 100 points	10 (ten) (A)
19.	Signature requirement and passing the final exam		60% attained results from all pre-exam activities, i.e. 42 points from the two partial exams, seminar paper, regular attendance at both lectures and tutorials	
20.	Language of teaching / study		Macedonian language	
21.	Method of monitoring the quality of teaching		Self-evaluation	

22.	Literature					
	22.1.	Required literature				
		No.	Author	Title	Publisher	Year
		1.	Ivanov G.	Civil Society	Faculty of Law Iustinianus Primus	1994
		2.	Heywood A.	Politics	Akademski Pecat	2009
		3.	Trajkovski I.	Civil Partnership	GOCMAR	1997
		22.2.	Additional literature			
	No.		Author	Title	Publisher	Year
	1.		Kymlicka Will	Contemporary Political Philosophy	Akademski Pecat	2009

<b>Annex No. 3</b>		<b>Program of the Course - <i>First cycle studies</i></b>
1.	Title of the Course	Family Law
2.	Code	4PF101612

3.	<b>Study Program</b>	Legal Studies & Applied Politics and Diplomacy		
4.	<b>Organizer of the study program (unit or institute, Faculty, department)</b>	University "Goce Delcev" - Stip <i>Faculty of Law</i> Department of Civil Law		
5.	<b>Cycle (first, second and third cycle)</b>	First cycle (undergraduate studies)		
6.	<b>Academic year / semester</b>	Second year (IV semester)	7.	<b>Number of credits</b>
				4
8.	<b>Professor (s)</b>	Dr. Vojo Belovski LL.M. Dimitar Apasiev		
9.	<b>Requirements for course enrollment</b>	/		
10.	<b>Purposes of the curriculum (competencies):</b> Studying the subject Family Law expects students to acquire a solid knowledge of legal regulation of family relations - in the Republic of Macedonia and Comparative.			
11.	<b>Content of the course program:</b> <i>First Colloquium</i> <b>1<sup>st</sup> Week</b> Concept, object, method, tasks, principles, sources and division of the Family law <b>2<sup>nd</sup> Week</b> Family and Kinship <b>3<sup>rd</sup> Week</b> Marriage and getting married <b>4<sup>th</sup> Week</b> Divorce <b>5<sup>th</sup> Week</b> Parental law <b>6<sup>th</sup> Week</b> Adoption	<i>Second Colloquium</i> <b>7<sup>th</sup> Week</b> Guardianship (custody) <b>8<sup>th</sup> Week</b> Types of custody (tutelage) <b>9<sup>th</sup> Week</b> Alimony, child support and spousal support <b>10<sup>th</sup> Week</b> Property relations <b>11<sup>th</sup> Week</b> Family violence <b>12<sup>th</sup> Week</b> Other topics (+ Repetition)		
12.	<b>Learning methods:</b> The students use different combinations of techniques: - introductory presentations; - interactive discussions; - research projects; - preparation and defense of essays; - writing on the blackboard; - Power Point presentations; - audio and video materials; - sharing materials for exercises; - case-study etc.			
13.	<b>Total available time</b>	120		
14.	<b>Distribution of available time</b>	2+1+1 / per week		
15.	<b>Forms of teaching / learning activities</b>	15.1.	<b>lectures / theoretical - contact teaching, e-teaching</b>	2 hours

		<b>15.2.</b>	<b>theoretical and practical exercises, e-exams, preparation of independent seminar work</b>	1 hour
<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	<b>Project tasks</b>	/
		<b>16.2.</b>	<b>Individual tasks</b>	1 hour
		<b>16.3.</b>	<b>Home learning</b>	/
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	<b>Tests / oral exams</b>		70 points (40 + 30)
	<b>17.2.</b>	<b>Seminars (paper / project - presentation: written and/or oral)</b>		10 points
	<b>17.3.</b>	<b>Activity and participation</b>		20 points
<b>18.</b>	<b>Assessment Criteria (points / score)</b>	<b>up 50 points</b>		5 (five) (F)
		<b>51 to 60 points</b>		6 (six) (E)
		<b>61 to 70 points</b>		7 (seven) (D)
		<b>71 to 80 points</b>		8 (eight) (C)
		<b>81 to 90 points</b>		9 (nine) (B)
		<b>91 to 100 points</b>		10 (ten) (A)
<b>19.</b>	<b>Signature requirement and passing the final exam</b>		60% success of all previous activities (min. 42 points)	
<b>20.</b>	<b>Language of teaching / study</b>		Macedonian	
<b>21.</b>	<b>Method of monitoring the quality of teaching</b>		Self-evaluation	

<b>22.</b>	<b>Literature</b>				
<b>22.1.</b>	<b>Required literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	Liljana Spirovic – Trpenovska, Dejan Mickovic and Angel Ristov	<i>Family Law</i>	Faculty of Law “Iustinianus Primus” - Skopje	2013
<b>22.2.</b>	<b>Additional literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	D. Marianne Blair & Marle H. Weiner [ed.]	<i>International Family Law – Conventions, Statutes and Regulatory Materials</i>	/	2003
	2.	Lewis H. Morgan	<i>System of Consanguinity and Family &amp; Ancient Society</i>	/	1871 1887
	3.	Brifault	<i>The Mothers [I-III]</i>	London	1927



Annex No.3		Program of the Course - <i>First cycle studies</i>		
1.	<b>Title of the Course</b>	History of Law		
2.	<b>Code</b>	4PF100312		
3.	<b>Study Program</b>	Journalism		
4.	<b>Organizer of the study program (unit or institute, Faculty, department)</b>	University "Goce Delcev" - Stip <i>Faculty of Law</i>		
5.	<b>Cycle (first, second and third cycle)</b>	First cycle (undergraduate studies)		
6.	<b>Academic year / semester</b>	First year (I semester)	7. <b>Number of credits</b>	4
8.	<b>Professor (s)</b>	Dr. Melina Grizo LL.M. Dimitar Apasiev		
9.	<b>Requirements for course enrollment</b>	/		
10.	<b>Purposes of the curriculum (competencies):</b> By studying the subject of History of Law the student will become familiar with legal systems that existed in the Ancient, Middle and New Age. The main purpose is obtaining a knowledge about the origin of the law and the manner of its migrating to this contemporary form. Topic of study is the historical development of the law and the separate legal systems, with emphasis on the historical development of those legal systems that left the most traces in the history.			
11.	<b>Content of the course program:</b> <b><i>First Colloquium</i></b>  <b>1<sup>st</sup> Week</b> Term, subject and periodization of the History of law <b>2<sup>nd</sup> Week</b> Ancient Greece <b>3<sup>rd</sup> Week</b> Periodization of the Middle Ages <b>4<sup>th</sup> Week</b> Byzantium <b>5<sup>th</sup> Week</b> Arab state <b>6<sup>th</sup> Week</b> French Revolution & Basic features of Liberalism		<b><i>Second Colloquium</i></b> <b>7<sup>th</sup> Week</b> The Macedonian sclavenes <b>8<sup>th</sup> Week</b> Reforms in the Turkish Empire <b>9<sup>th</sup> Week</b> Yugoslavia <b>10<sup>th</sup> Week</b> International environment of SR Macedonia after the Second World War <b>11<sup>th</sup> Week</b> Historical context of the development of branches of law on the territory of Macedonia in the first half of the 20 <sup>th</sup> century <b>12<sup>th</sup> Week</b> The Contemporary development of law in the independent Republic of Macedonia	

<b>12.</b>	<b>Learning methods:</b> The students use different combinations of techniques:			
	<ul style="list-style-type: none"> <li>- introductory presentations;</li> <li>- interactive discussions;</li> <li>- research projects;</li> <li>- preparation and defense of essays;</li> <li>- writing on the blackboard;</li> <li>- Power Point presentations;</li> <li>- audio and video materials;</li> <li>- sharing materials for exercises etc.</li> </ul>			
<b>13.</b>	<b>Total available time</b>		120	
<b>14.</b>	<b>Distribution of available time</b>		2+1+1 / per week	
<b>15.</b>	<b>Forms of teaching / learning activities</b>	<b>15.1.</b>	<b>lectures / theoretical - contact teaching, e-teaching</b>	2 hours
		<b>15.2.</b>	<b>theoretical and practical exercises, e-exams, preparation of independent seminar work</b>	1 hour
<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	<b>Project tasks</b>	/
		<b>16.2.</b>	<b>Individual tasks</b>	1 hour
		<b>16.3.</b>	<b>Home learning</b>	/
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	<b>Tests / oral exams</b>		70 points (40 + 30)
	<b>17.2.</b>	<b>Seminars (paper / project - presentation: written and/or oral)</b>		10 points
	<b>17.3.</b>	<b>Activity and participation</b>		20 points
<b>18.</b>	<b>Assessment Criteria (points / score)</b>	<b>up 50 points</b>		5 (five) (F)
		<b>51 to 60 points</b>		6 (six) (E)
		<b>61 to 70 points</b>		7 (seven) (D)
		<b>71 to 80 points</b>		8 (eight) (C)
		<b>81 to 90 points</b>		9 (nine) (B)
		<b>91 to 100 points</b>		10 (ten) (A)
<b>19.</b>	<b>Signature requirement and passing the final exam</b>		60% success of all previous activities (min. 42 points)	
<b>20.</b>	<b>Language of teaching / study</b>		Macedonian	
<b>21.</b>	<b>Method of monitoring the quality of teaching</b>		Self-evaluation	

<b>22.</b>	<b>Literature</b>				
	<b>22.1.</b>	<b>Required literature</b>			
		<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b> <b>Year</b>

		1.	Biljana Popovska	<i>History of Law I</i>	„2 <sup>nd</sup> August“ – Stip	2005	
		2.	Biljana Popovska	<i>History of Law II</i>	„2 <sup>nd</sup> August“ – Stip	2007	
		3.	Biljana Popovska	<i>History of Law III</i>	„2 <sup>nd</sup> August“ – Stip	2011	
	22.2.	<b>Additional literature</b>					
		<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>	
		1.	Paolo Grossi	<i>A History of European Law</i>	Wiley-Blackwell	2010	
		2.	John W. Cairns and Olivia F. Robinson [ed.]	<i>Critical Studies in Ancient Law, Comparative Law and Legal History</i>	Oxford and Portland, Oregon	2001 [2004]	
3.	Olivia F. Robinson, T. D. Fergus & W. M. Gordon	<i>European Legal History (Third edition)</i>	Oxford University Press	/			

Annex No.3		Program of the Course - first/second/third cycle studies			
1.	<b>Title of the Course</b>	<b>Human rights</b>			
2.	<b>Code</b>				
3.	<b>Study Program</b>	Judiciary department, Legal Studies, Applied Politics and Diplomacy, Journalism and Public Relations			
4.	<b>Organizer of the study program (unit or institute, Faculty, department)</b>	University Goce Delcev Faculty of Law			
5.	<b>Cycle (first, second and third cycle)</b>	First cycle			
6.	<b>Academic year / semester</b>	Second semester	7.	<b>Number of credits</b>	4
8.	<b>Professor (s)</b>	Prof. PhD Jovan Ananiev			
9.	<b>Requirements for enrollment the Course</b>				
10.	<b>Purposes of the curriculum (competencies):</b> -Acquiring basic knowledge about the characteristics of the human rights -Acquiring knowledge about the development of the human rights -Acquiring knowledge for recognizing the violation of the human rights -Acquiring knowledge about the ways of protecting the human rights				
11.	<b>Content of the course program:</b> - Philosophical approach towards the human rights - Generation of rights - Human Rights division - Characteristics of the human rights - Forms and spheres of human rights violations - Instruments for the protection of human rights at the national and international level				

	- International institutions for protection - National institutions for protection			
<b>12.</b>	<b>Learning methods:</b>			
<b>13.</b>	<b>Total available time</b>	120		
<b>14.</b>	<b>Distribution of available time</b>	<b>2+1+1 / per week</b>		
<b>15.</b>	<b>Forms of teaching / learning activities</b>	<b>15.1.</b>	lectures / theoretical - contact teaching, e-teaching	2
		<b>15.2.</b>	theoretical and practical exercises, e-exams, preparation of independent seminar work	1
<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	Project tasks	
		<b>16.2.</b>	Individual tasks	1
		<b>16.3.</b>	Home learning	
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	Tests / oral exams	70 points(40+30)	
	<b>17.2.</b>	Seminars (paper / project - presentation: written and/or oral)	10 points	
	<b>17.3.</b>	Activity and participation	20 points	
<b>18.</b>	<b>Assessment Criteria (points / score)</b>	up 50 points	5	(five) (F)
		51 to 60 points	6	(six) (E)
		61 to 70 points	7	(seven) (D)
		71 to 80 points	8	(eight) (C)
		81 to 90 points	9	(nine) (B)
		91 to 100 points	10	(ten) (A)
<b>19.</b>	<b>Signature requirement and passing the final exam</b>	60% success from all pre - exam activities - 42 points from two colloquia, seminar paper work and attendance to lectures and exercises		
<b>20.</b>	<b>Language of teaching / study</b>	<b>Macedonian</b>		
<b>21.</b>	<b>Method of monitoring the quality of teaching</b>	<b>Self-evaluation</b>		

<b>22.</b>	<b>Literature</b>				
<b>22.1.</b>	<b>Required literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	J. Ananiev, H. Saks	International and national frame work of human rights in Macedonia	UNDP	2006
	2.	Editor V. Benedik	Understanding of human rights	University of Graz	2007
<b>22.2.</b>	<b>Additional literature</b>				

	No.	Author	Title	Publisher	Year
	1.		Collection of judgments of the European Court of Human Rights and decisions of Supreme Court of Republic of Macedonia	Ministry of Justice	2009

Annex No.3		Program of the Course - first/second/third cycle studies			
1.	Title of the Course	Media and Society			
2.	Code	4PF108312			
3.	Study Program	Journalism and Public Relations			
4.	Organizer of the study program (unit or institute, Faculty, department)	University Goce Delcev Faculty of Law Department of Journalism and Public Relations			
5.	Cycle (first, second and third cycle)	First cycle			
6.	Academic year / semester	3/V semestar	7.	Number of credits	8
8.	Professor (s)	Ph. D. Andon Majhosev			
9.	Requirements for enrollment the Course				
10.	<b>Purposes of the curriculum (competencies)</b> This course will: <ul style="list-style-type: none"> <li>• Introduce students to the discipline that studies the complex relationship between media and society by identifying and analyzing the phenomenon of mediation of technology, including contextualizing the role of mass media as a mediating technology in mass and global communication.</li> <li>•enable students to open a debate on the political, economic, social and cultural implications of media on society and vice versa (the society on the media).</li> </ul>				
11.	<b>Content of the course program:</b> Introductory lecture (familiarization with the specifics of the topics and literature); framework for connecting the media and society; media as communication technology; relationship between mass media and society, mass media audience; media organization and production; press, radio and TV as traditional media; the Internet as the modern communication and others.				
12.	<b>Learning methods:</b> interactive approach in learning the subject matter will take place in modern active methodology: interactive lectures, case analysis, exercises, presentations etc.				
13.	Total available time	216			
14.	Distribution of available time	3+2+2/ per week			
15.	Forms of teaching / learning activities	15.1.	lectures / theoretical - contact teaching, e-teaching	3 hours	

		<b>15.2.</b>	<b>theoretical and practical exercises, e-exams, preparation of independent seminar work</b>	<b>2 hours</b>
<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	<b>Project tasks</b>	
		<b>16.2.</b>	<b>Individual tasks</b>	<b>1 hours</b>
		<b>16.3.</b>	<b>Home learning</b>	<b>hours</b>
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	<b>Tests / oral exams: Colloquia (2X20 = 40)</b>		<b>Final exam (40+30)=70 points</b>
	<b>17.2.</b>	<b>Seminars (paper / project - presentation: written and/or oral)</b>		<b>10 points</b>
	<b>17.3.</b>	<b>Activity and participation</b>		<b>20 points</b>
<b>18.</b>	<b>Assessment Criteria (points / score)</b>	<b>up 50 points</b>	<b>5</b>	<b>(five) (F)</b>
		<b>51 to 60 points</b>	<b>6</b>	<b>(six) (E)</b>
		<b>61 to 70 points</b>	<b>7</b>	<b>(seven) (D)</b>
		<b>71 to 80 points</b>	<b>8</b>	<b>(eight) (C)</b>
		<b>81 to 90 points</b>	<b>9</b>	<b>(nine) (B)</b>
		<b>91 to 100 points</b>	<b>10</b>	<b>(ten) (A)</b>
<b>19.</b>	<b>Signature requirement and passing the final exam</b>		<b>Minimum 42</b>	
<b>20.</b>	<b>Language of teaching / study</b>		<b>Macedonian</b>	
<b>21.</b>	<b>Method of monitoring the quality of teaching</b>		<b>Self-evaluation</b>	

<b>22.</b>	<b>Literature</b>				
<b>22.1.</b>	<b>Required literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	<b>1.</b>		Media and Society (Skripta)		
<b>22.2.</b>	<b>Additional literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	<b>1.</b>	Curran, James and Michael Gurevitch (eds.)	Mass Media and Society	Hodder Education	London (2005)
	<b>2.</b>	Castels, Manuel,	Communication Power	Oxford University Press	Oxford (2009)
	<b>3.</b>	Toma Djodjevic	Teorija informacija-teorija masovnih komunikacija	Partizanska knjig	Beograd (1979)

Annex No.3		Program of the Course - first/second/third cycle studies		
1.	Title of the Course	Media Law		
2.	Code	4PF103912		
3.	Study Program	Journalism and Public relation		
4.	Organizer of the study program (unit or institute, Faculty, department)	University Goce Delcev Faculty of Law Department of		
5.	Cycle (first, second and third cycle)	First cycle		
6.	Academic year / semester	4/VII	7. Number of credits	4
8.	Professor (s)	Ph. D. Andon Majhosev		
9.	Requirements for enrollment the Course			
10.	<b>Purposes of the curriculum (competencies)</b> <b>Study of the subject Media Law students will allow:</b> <b>To improve their knowledge of the basics of media law governing the regulation of the press and publishing, the regulation of television and radio programs, the regulation of television, radio, print media, news transmission over the Internet, organizational forms of media rules regarding media ownership, licenses and concessions, mode of acquisition, changes and withdrawal, protection of privacy and family life, protection of the right of speech, defamation, humiliation, pornographic material, the right of reply, transmission choices, press statements media restrictions for reasons of national security, public order or the protection of public morals, children and media, confidentiality and availability of information, content broadcasting programs, advertising, codes of ethics, self-regulation of the profession, copyright and other rights, thus creating TV and radio program, the term universal service, public service, service in the public interest, the specifics of the printer, radio, television, internet news and programs, news agencies, state control procedures, right of appeal, court procedures, legal regulation journalistic profession.</b>			
11.	<b>Content of the course program:</b> Introductory lecture (familiarization with laws, specific topics and basic and additional literature); Constitutional provisions for media and journalism; Freedom of speech, protection of private and family life; Legal regulation of the press, radio and television; Internet and telecommunications activity; journalistic self-regulation; slander, humiliation, insult, pornography; protect the source of information ; child; media regulation in the EU; Professional codes; Ethics journalistic profession; Selfregulation; Code of Ethics AJM; Visit institutions that are associated with the media, etc.			
12.	<b>Learning methods:</b> interactive approach in learning the subject matter will take place in modern active methodology: interactive lectures, case analysis, exercises, presentations and so on.			
13.	Total available time	120		
14.	Distribution of available time	2+1+1 / per week		
15.	Forms of teaching / learning activities	15.1.	lectures / theoretical - contact teaching,	2

			<b>e-teaching</b>	
		<b>15.2.</b>	<b>theoretical and practical exercises, e-exams, preparation of independent seminar work</b>	<b>1</b>
<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	<b>Project tasks</b>	
		<b>16.2.</b>	<b>Individual tasks</b>	<b>1</b>
		<b>16.3.</b>	<b>Home learning</b>	<b>hours</b>
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	<b>Tests / oral exams: Colloquia (2X20 = 40)</b>		<b>Final exam (40+30)=70 points</b>
	<b>17.2.</b>	<b>Seminars (paper / project - presentation: written and/or oral)</b>		<b>10 points</b>
	<b>17.3.</b>	<b>Activity and participation</b>		<b>20 points</b>
<b>18.</b>	<b>Assessment Criteria (points / score)</b>		<b>up 50 points</b>	<b>5 (five) (F)</b>
			<b>51 to 60 points</b>	<b>6 (six) (E)</b>
			<b>61 to 70 points</b>	<b>7 (seven) (D)</b>
			<b>71 to 80 points</b>	<b>8 (eight) (C)</b>
			<b>81 to 90 points</b>	<b>9 (nine) (B)</b>
			<b>91 to 100 points</b>	<b>10 (ten) (A)</b>
<b>19.</b>	<b>Signature requirement and passing the final exam</b>		<b>Minimum 42</b>	
<b>20.</b>	<b>Language of teaching / study</b>		<b>Macedonian</b>	
<b>21.</b>	<b>Method of monitoring the quality of teaching</b>		<b>Self-evaluation</b>	

<b>22.</b>	<b>Literature</b>				
	<b>Required literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
<b>22.1.</b>	<b>1.</b>		1.Law for radio broadcast business, 2. Law on telecommunications activity, 3. Publishing Law, 4. The Constitution (Article 16) and the protection of privacy, 5. European Convention on Human Rights, 6. Copyright and related rights		
	<b>Additional literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
<b>22.2.</b>	<b>1.</b>	Дејвид Голберг, Тони Просер и Стефан Верхулст	Регулирање на медиумите: компаративна студија		2012



Annex No.3		Program of the Course - first/second/third cycle studies			
1.	<b>Title of the Course</b>	Computer Science			
2.	<b>Code</b>	2FI110112			
3.	<b>Study program</b>				
4.	<b>Organizer of the study program (unit or institute, Faculty, department)</b>	University "Goce Delcev" Faculty of Computer Science			
5.	<b>Cycle (first, second, or third study cycle)</b>	First study cycle			
6.	<b>Academic year / semester</b>	2012-2013 / first	7.	<b>Number of credits</b>	6
8.	<b>Professor (s)</b>	Ass. Professor Dr. Zoran Zdravev			
9.	<b>Requirements for enrollment the Course</b>	No			
10.	<b>Purposes of the curriculum (competencies):</b> - Adopting the basic concepts of computer science and concepts for using computers for communication, research and office work				
11.	<b>Contents of the course program:</b> - Introduction to computer science: algorithms, abstraction, history, - Computer hardware: introduction, types, architecture of computer systems, Murau law - Computer hardware: Peripherals, Computer Memory, digital identification; - Computer software: applicative software, open source software licenses; - Computer software: system software, programming languages; - Computer software: web services, online document storage and editing systems, - Computer networks: LAN, MAN, WAN, topologies, applications that run on network components, connectivity; - Computer networks: Internet, intranet, extranet, Internet services; - Computer security: a concept, a security risk, malicious software, unauthorized access, cryptography; - Information systems: introduction, types, ERP, CRM, HR, SCM; - Content Management Systems CMS: DMS, DAMS, WCM, ECP, ERS; - Databases: fundamentals, types, use				
12.	<b>Learning methods:</b> Lectures, Laboratory exercises, e-learning, individual and team projects, consultations.				
13.	<b>Total available time</b>	156 hours			
14.	<b>Distribution of available time</b>	24 hours-lectures; 24 hours-exercises; 108 hours-other forms of activities			
15.	<b>Forms of teaching / learning activities</b>	15.1.	<b>lectures / theoretical - contact teaching, e-teaching</b>	24 hours	
		15.2.	<b>theoretical and practical exercises, e-exams, preparation of independent seminar work</b>	24 hours	

16.	<b>Other forms of studying activities</b>	16.1.	<b>Project tasks</b>	36 hours
		16.2.	<b>Individual tasks</b>	36 hours
		16.3.	<b>Home learning</b>	36 hours
17.	<b>Method of assessment</b>			
	17.1.	<b>Tests / oral exams</b>		70 points
	17.2.	<b>Seminars (paper / project - presentation: written and/or oral)</b>		10 points
	17.3.	<b>Activity and participation</b>		20 points
18.	<b>Assessment Criteria (points / score)</b>		Up 50 points	5 (five) (F)
			51 to 60 points	6 (six) (E)
			61 to 70 points	7 (seven) (D)
			71 to 80 points	8 (eight) (C)
			81 to 90 points	9 (nine) (B)
			91 to 100 points	10 (ten) (A)
19.	<b>Signature requirement and passing the final exam</b>	60% of term activities or minimum 42 points from 2 midterm exams, project activities and attending to lectures and discussions		
20.	<b>Language of teaching / study</b>	Macedonian		
21.	<b>Method of monitoring the quality of teaching</b>	Self-evaluation		

22.	<b>Literature</b>				
22.1.	<b>Required literature</b>				
	Order No.	Author	Title	Publisher	Year
	1.	Zoran Zdravev and other	Computer Science script	UGD	2012
	2.	Zoran Zdravev and other	Practicum in Computer Science	UGD	2012
	3.				
22.2.	<b>Additional Literature</b>				
	Order No.	Author	Title	Publisher	Year
	1.	Glenn Brookshear	„Computer Science – an overview“	Pearson International edition	2009
	2.	Carl Reynolds and Paul Tymann	„Principles of Computer Science“	McGraw Hill	2008
	3.	James O’Brien	„Introduction to Information Systems “	McGraw Hill	2008
<b>Programme for first cycle subject</b>					
1.	Subject	Inheritance law			
2.	Code	4PF101712			
3.	Study programme	Law studies			
4.	Field of study	Department of Civil law			

5.	Cycle	First			
6.	Academic year/semester	Second / third	7.	Number of ECTS credits	4
8.	Teaching professor	Professor Vojo Belovski			
9.					
10.	Subject goals: Introduction to Inheritance Law as part of the civil law and learning about the inheritance law, first through common features of civil disciplines, and then through specific institutes of Inheritance Law - I inheritance by law and testimonial inheritance.				
11.	Content of this subject: <ol style="list-style-type: none"> <li>1. Term, subject and historical development of the inheritance law</li> <li>2. Sources of inheritance law</li> <li>3. Death of the deceased and inheritance</li> <li>4. Successors and basis for becoming successor</li> <li>5. Inheritance by law – general remarks</li> <li>6. Inheritance by law in Macedonian legal system</li> <li>7. Limitations upon the will of testators (Necessarily inheritance )</li> <li>8. Exclusion and deprivation of heritage within the scope of necessarily inheritance</li> <li>9. Term, characteristics and conditions for validity of a will</li> <li>10. Types of wills</li> <li>11. Content of a will and modalities</li> <li>12. Contracts with inheritance implication</li> </ol>				
12.	Study methods: Verbal and written				
13.	Total font	120			
14.	Division of total font	2+1+1			
15.	Forms of teaching activities	15.1.	Lecture – theoretical character	2 hours	
		15.2.	Interactive lecture provided by the teaching assistant	1 hours	
16.	Other forms of activities	16.1.	Project assignments		
		16.2.	Individual tasks	1 hours	
		16.3.	Home study		
17.	Evaluation				
	17.1.	Tests	40+30 poens		
	17.2.	Seminar work/ project ( presentation)	10 poens		
	17.3.	Activity and participation	20 poens		
18.	Evaluation criteria	Up to 50 poens		5 (F)	
		From 51 to 60 poens		6 (E)	
		from 61 to 70 poens		7 (D)	
		form 71 to 80 poens		8 (C)	
		from 81 to 90 poens		9 (B)	
		from 91 to 100 poens		10 (A)	
19.	Condition for obtaining professor`s signature and right to take the exam	Total 42 points from the two colloquia, seminar work, particpance in lecture and teaching assistant`s lectures, which is 60 % success			

20.	Teaching language	Macedonian
21.	Method for monitoring the quality of teaching	Self – evaluation

22.	Literature				
22.1.	Mandatory literature				
		Author	Title	Publisher	Year
	1.	Liljana Spirovik – Trpenovska	Inheritance Law	2 th August Stip	2009
	2.	Marija Radevska	Inheritance Law practicum		2012
	3.	/	Law of inheritance	/	1996
22.2.	Additional literature				
	Ред. број	Author	Title	Publisher	Year
	1.	Kiril Cavdar	Comment on the statute of inheritance law with forms for practical application	Agency Akademik - Skopje	1996
	2.	D.Mickovik, A. Ristov	Application of civil law (Inheritance law)	Cultural institution Blesok, Skopje	2011

<b>Annex No.3</b>		<b>Program of the Course - first/second/third cycle studies</b>			
<b>1.</b>	<b>Title of the Course</b>	<b>Investigative Journalism</b>			
<b>2.</b>	<b>Code</b>	4PF108412			
<b>3.</b>	<b>Study Program</b>	Journalism and Public Relations			
<b>4.</b>	<b>Organizer of the study program (unit or institute, Faculty, department)</b>	University Goce Delcev Faculty of Law Department of Journalism and Public Relations			
<b>5.</b>	<b>Cycle (first, second and third cycle)</b>	First cycle			
<b>6.</b>	<b>Academic year / semester</b>	3/ VI	<b>7.</b>	<b>Number of credits</b>	8
<b>8.</b>	<b>Professor (s)</b>	Assistant Professor Dr. Suzana Dzamoska-Zdravkovska			
<b>9.</b>	<b>Requirements for enrollment the Course</b>				
<b>10.</b>	<b>Purposes of the curriculum (competencies):</b> Introduction to the basic features, methods and techniques of investigative journalism as one of the most demanding journalistic forms.				
<b>11.</b>	<b>Content of the course program:</b> Characteristics of investigative journalism; tradition and the development of investigative journalism; professional discourse; principles - long and careful				

	search for facts; documenting facts; analysis, selection; contacts and retrieving information; sources; organization of information according to their importance; research procedures and methods; legal and ethical framework of investigative journalism.			
<b>12.</b>	<b>Learning methods:</b> Lectures, tutorials, practical work, an interactive approach (work in pairs, front, team, group work).			
<b>13.</b>	<b>Total available time</b>		216	
<b>14.</b>	<b>Distribution of available time</b>		3+2+2/ per week	
<b>15.</b>	<b>Forms of teaching / learning activities</b>	<b>15.1.</b>	<b>lectures / theoretical - contact teaching, e-teaching</b>	<b>3 hours</b>
		<b>15.2.</b>	<b>theoretical and practical exercises, e-exams, preparation of independent seminar work</b>	<b>2 hours</b>
<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	<b>Project tasks</b>	<b>hours</b>
		<b>16.2.</b>	<b>Individual tasks</b>	<b>2 hours</b>
		<b>16.3.</b>	<b>Home learning</b>	<b>Hours</b>
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	<b>Tests / oral exams</b>		<b>70 points</b>
	<b>17.2.</b>	<b>Seminars (paper / project - presentation: written and/or oral)</b>		<b>10 points</b>
	<b>17.3.</b>	<b>Activity and participation</b>		<b>20 points</b>
<b>18.</b>	<b>Assessment Criteria (points / score)</b>	<b>up 50 points</b>		<b>5 (five) (F)</b>
		<b>51 to 60 points</b>		<b>6 (six) (E)</b>
		<b>61 to 70 points</b>		<b>7 (seven) (D)</b>
		<b>71 to 80 points</b>		<b>8 (eight) (C)</b>
		<b>81 to 90 points</b>		<b>9 (nine) (B)</b>
		<b>91 to 100 points</b>		<b>10 (ten) (A)</b>
<b>19.</b>	<b>Signature requirement and passing the final exam</b>			
<b>20.</b>	<b>Language of teaching / study</b>			
<b>21.</b>	<b>Method of monitoring the quality of teaching</b>		<b>Self-evaluation</b>	

<b>22.</b>	<b>Literature</b>					
	<b>Required literature</b>					
		<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	22.1.	1.	Hjugo de Berg	Istrazivacko novinarstvo	Clio	Beograd, 2007
		2.	Neda Todorovic	Interpretativno&Istrazivacko novinarstvo	Cigoja	Beograd, 2002
22.2.	<b>Additional literature</b>					

No.	Author	Title	Publisher	Year
1.	Nedellkovic, D. V.	Praktikum novinarstva	Privredni pregled	Beograd, 2002

Annex No.3		Program of the Course - first/second/third cycle studies			
1.	Title of the Course	Public Administration			
2.	Code	4PF101012			
3.	Study Program	Legal Studies and Public Policy and Diplomacy and Journalism			
4.	Organizer of the study program (unit or institute, Faculty, department)	University Goce Delcev Faculty of Law			
5.	Cycle (first, second and third cycle)	First cycle			
6.	Academic year / semester	II semester	7.	Number of credits	Elective
				4	
8.	Professor (s)	Associate Professor Jadranka Denkova, PhD			
9.	Requirements for course enrollment				
10.	<b>Purposes of the curriculum (competencies):</b> The objective of the subject is to enable students to gain in-depth knowledge about the administration in the Republic of Macedonia and learn about the administration in other European countries. Moreover, the subject enables students to discover more about the management systems and administration in these countries. It gives them an insight into the types and characteristics of state and public administration. The subject aims at familiarizing students with the structure, role, responsibility and relevance of the administration in the Republic of Macedonia. Additionally, the subject aims at perceiving the current and future structure of the administration, its privatization and use for effective and efficient state administration.				
11.	<b>Content of the course program:</b> The subject covers the basic notions, origin and historical development of public administration. It elaborates on management theories and their respective historical development. In addition to this, the subject explains the public administration as a formal and informal organization, as well as the responsibility and reform of the public administration. It represents the division of labour and administration personnel, provision of information and its privatization. The subject also elaborates on the current affairs in the state administration, the Ombudsman and public services in general.				
12.	<b>Learning methods:</b> - Method of oral and written presentation				
13.	Total available time	120			
14.	Distribution of available time	2+1+1 / per week			
15.	Forms of teaching / learning activities	15.1.	lectures / theoretical - contact teaching, e-teaching	2 hours	
		15.2.	theoretical and practical exercises, e-exams, preparation of independent	1 hour	

			<b>seminar work</b>	
<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	<b>Project tasks</b>	<b>Hours</b>
		<b>16.2.</b>	<b>Individual tasks</b>	<b>1 hour</b>
		<b>16.3.</b>	<b>Home learning</b>	<b>Hours</b>
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	<b>Tests / oral exams</b>		<b>40 + 30 points</b>
	<b>17.2.</b>	<b>Seminars (paper / project - presentation: written and/or oral)</b>		<b>20 points</b>
	<b>17.3.</b>	<b>Activity and participation</b>		<b>10 points</b>
<b>18.</b>	<b>Assessment Criteria (points / score)</b>	<b>up 50 points</b>		<b>5 (five) (F)</b>
		<b>51 to 60 points</b>		<b>6 (six) (E)</b>
		<b>61 to 70 points</b>		<b>7 (seven) (D)</b>
		<b>71 to 80 points</b>		<b>8 (eight) (C)</b>
		<b>81 to 90 points</b>		<b>9 (nine) (B)</b>
		<b>91 to 100 points</b>		<b>10 (ten) (A)</b>
<b>19.</b>	<b>Signature requirement and passing the final exam</b>	<b>60% attained results from all pre-exam activities, i.e. 42 points from the two partial exams, seminar paper, regular attendance at both lectures and tutorials</b>		
<b>20.</b>	<b>Language of teaching / study</b>	<b>Macedonian language</b>		
<b>21.</b>	<b>Method of monitoring the quality of teaching</b>	<b>Self-evaluation</b>		

<b>22.</b>	<b>Literature</b>					
	<b>22.1.</b>	<b>Required literature</b>				
		<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
		<b>1.</b>	<b>Borce Davitkovski, Naum Grizo</b>	<b>Public administration</b>	<b>Akademski pecat</b>	<b>2008</b>
		<b>2.</b>	<b>Ivo Borkovic</b>	<b>Administrative Law</b>	<b>Zagreb</b>	<b>2005</b>
	<b>3.</b>	<b>Jadranka Denkova</b>	<b>Public administration Authorized lectures</b>	<b>In the pipeline</b>		
	<b>22.2.</b>	<b>Additional literature</b>				
		<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
		<b>1.</b>	<b>Iskra Akimovska Maletic</b>	<b>Public Services</b>	<b>Zaduzbina Andrejevic Beograd</b>	<b>2009</b>
		<b>2.</b>	<b>Schwarze, J.</b>	<b>European administrative law</b>	<b>London</b>	<b>2006</b>
		<b>3.</b>	<b>Nehl, H.P.</b>	<b>Administrative procedure in EC law</b>	<b>Oxford</b>	<b>1999</b>

Annex No.3		Program of the Course - first/second/third cycle studies		
1.	Title of the Course	The Public and Public Opinion		
2.	Code	4PF106412		
3.	Study Program	Journalism and Public Relations		
4.	Organizer of the study program (unit or institute, Faculty, department)	University Goce Delcev Faculty of Law Department of		
5.	Cycle (first, second and third cycle)	First cycle		
6.	Academic year / semester	III year/ V semester	7. Number of credits	6
8.	Professor (s)	Associate Professor Strasko Stojanovski, PhD		
9.	Requirements for course enrollment			
10.	<b>Purposes of the curriculum (competencies):</b> Familiarization with the subject matter and acquisition of fundamental knowledge about the field pertaining to the Public and Public Opinion. The influence of public opinion on the social and in particular on the political sphere. Additionally, the subject aims at determining the methods of public opinion polls and their application within the framework of political participation and wider social integration.			
11.	<b>Content of the course program:</b> <ul style="list-style-type: none"> <li>- Importance of the public</li> <li>- Public opinion – general postulates</li> <li>- Understanding public opinion</li> <li>- Historical development and models of public opinion</li> <li>- Public opinion polls</li> <li>- Psychology of masses and the nature of public opinion origin</li> <li>- Mass media, democracy and society as a determinant in creating the public opinion (creation of public opinion in democracy)</li> <li>- Totalitarianism and public opinion manipulation</li> <li>- Contemporary views of the role of public opinion</li> </ul>			
12.	<b>Learning methods:</b> - Lectures, tutorials, partial exams, essay, consultations			
13.	Total available time	156		
14.	Distribution of available time	2+2+1 / per week		
15.	Forms of teaching / learning activities	15.1.	lectures / theoretical - contact teaching, e-teaching	2 hours
		15.2.	theoretical and practical exercises, e-exams, preparation of independent seminar work	2 hours
16.	Other forms of activities	16.1.	Project tasks	Hours
		16.2.	Individual tasks	1 hour
		16.3.	Home learning	Hours
17.	Method of assessment			



	17.1.	Tests / oral exams	70 points		
	17.2.	Seminars (paper / project - presentation: written and/or oral)	10 points		
	17.3.	Activity and participation	20 points		
18.	Assessment Criteria (points / score)	up 50 points	5	(five)	(F)
		51 to 60 points	6	(six)	(E)
		61 to 70 points	7	(seven)	(D)
		71 to 80 points	8	(eight)	(C)
		81 to 90 points	9	(nine)	(B)
		91 to 100 points	10	(ten)	(A)
19.	Signature requirement and passing the final exam	60% attained results from all pre-exam activities, i.e. 42 points from the two partial exams, seminar paper, regular attendance at both lectures and tutorials			
20.	Language of teaching / study	Macedonian language			
21.	Method of monitoring the quality of teaching	Self-evaluation			

22.	Literature				
22.1.	Required literature				
	No.	Author	Title	Publisher	Year
	1.	Chrestomathy	Public Opinion and Mass Communications	Faculty of Law Iustinianus Primus	2006
22.2.	Additional literature				
	No.	Author	Title	Publisher	Year
	1.	Heywood A.	Politics	Akademski Pecat	2009

<b>Annex No.3</b>		<b>Program of the Course - first/second/third cycle studies</b>			
1.	Title of the Course	Judicial System of the Republic of Macedonia			
2.	Code	4PF100512			
3.	Study Program	Journalism			
4.	Organizer of the study program (unit or institute, Faculty, department)	University Goce Delcev Faculty of Law Department of			
5.	Cycle (first, second and third cycle)	First cycle			
6.	Academic year / semester	First year/ first semester	7.	Number of credits	4
8.	Professor (s)	Associate Professor Snezanka Guseva, PhD			
9.	Requirements for course enrollment				

<b>10.</b>	<b>Purposes of the curriculum (competencies):</b> Acquiring knowledge about the institutional and functional work of the judicial system of the Republic of Macedonia by studying the position, structure, organization, competences of courts, the Public Prosecutor's Office, law practice, notary practice, as well as the genesis of judicature, comparative models and judicature standards.			
<b>11.</b>	<b>Content of the course program:</b> <b>Theme 1</b> Judicature, judicial system, judicial function (notion and relevance) <b>Theme 2</b> Legal bases (sources) of the judicial system of the Republic of Macedonia <b>Theme 3</b> Courts, relevance, genesis and evolution <b>Theme 4</b> Judicial authority, judicial function <b>Theme 5</b> Judicial protection of human rights and freedoms <b>Theme 6</b> The judicial system of the Republic of Macedonia (notion, development, fundamental principles) <b>Theme 7</b> Judicial Council of the Republic of Macedonia and Constitutional Court of the Republic of Macedonia <b>Theme 8</b> Courts of Appeals, Courts of First Instance and Administrative Courts <b>Theme 9</b> Judges, trials, alternatives to trials <b>Theme 10</b> Public Prosecutor's Office (notion, genesis, relevance) <b>Theme 11</b> Public Prosecutor's Office of the Republic of Macedonia (organization and competences) <b>Theme 12</b> Practice of law, state attorney's office, notary practice			
<b>12.</b>	<b>Learning methods:</b> Method of oral and written presentation			
<b>13.</b>	<b>Total available time</b>	120		
<b>14.</b>	<b>Distribution of available time</b>	2+1+1 / per week		
<b>15.</b>	<b>Forms of teaching / learning activities</b>	<b>15.1.</b>	<b>lectures / theoretical - contact teaching, e-teaching</b>	2 hours
		<b>15.2.</b>	<b>theoretical and practical exercises, e-exams, preparation of independent seminar work</b>	1 hour
<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	<b>Project tasks</b>	<b>hours</b>
		<b>16.2.</b>	<b>Individual tasks</b>	<b>1 hour</b>
		<b>16.3.</b>	<b>Home learning</b>	<b>Hours</b>
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	<b>Tests / oral exams</b>		<b>70 points</b>
	<b>17.2.</b>	<b>Seminars (paper / project - presentation: written and/or oral)</b>		<b>10 points</b>
	<b>17.3.</b>	<b>Activity and participation</b>		<b>20 points</b>
<b>18.</b>	<b>Assessment Criteria (points)</b>	<b>up 50 points</b>	<b>5 (five)</b>	<b>(F)</b>

	/ score)	51 to 60 points	6 (six) (E)
		61 to 70 points	7 (seven) (D)
		71 to 80 points	8 (eight) (C)
		81 to 90 points	9 (nine) (B)
		91 to 100 points	10 (ten) (A)
19.	Signature requirement and passing the final exam	60% attained results from all pre-exam activities, i.e. 42 points from the two partial exams, seminar paper, regular attendance at both lectures and tutorials	
20.	Language of teaching / study	Macedonian language	
21.	Method of monitoring the quality of teaching	Self-evaluation	

22.	Literature				
	Required literature				
	No.	Author	Title	Publisher	Year
	1.	Vlado Kambovski	Judicial Law	2 Avgust, S Stip	2010
	2.	Stefan Georgievski, Panata Marina, Nikola Matovski	Judicial System of SFRY (pp 3-53)	Kultura, Skopje	1989
	3.	Regulations	<ul style="list-style-type: none"> <li>- The 1991 Constitution of the Republic of Macedonia with amendments I – XXXII of the Constitution</li> <li>- Law on the Judicial Council of RM, Rulebook of the Judicial Council of RM, Law on Courts, Law on the Council of Public Prosecutors, Law on Public Prosecution, Law on Practice of Law, Law on State Attorney's Office, Law on the Training Academy for</li> </ul>	Official Gazette of RM	
	22.1.				

				<b>Judges and Public Prosecutors</b>		
22.2.	<b>Additional literature</b>					
	<b>No.</b>	<b>Author</b>	<b>Title</b>		<b>Publisher</b>	<b>Year</b>
	1.	Todor Vitlarov	The Public Prosecutor's Office in the Judicial System of RM		2 Avgust S, Stip	1999
2.	Biljana Popovska	- On the Nature of the Judicial Function – Origin of Judicial Functions in Society (Code, Faculty of Law in Skopje)		Faculty of Law, Skopje	2006	

<b>Annex No.3</b>		<b>Program of the Course - first/second/third cycle studies</b>			
1.	<b>Title of the Course</b>	<b>Communication in Public Administration</b>			
2.	<b>Code</b>	4PF202012			
3.	<b>Study Program</b>	<b>Public Administration (120 ECTS)</b>			
4.	<b>Organizer of the study program (unit or institute, Faculty, department)</b>	University Goce Delcev Faculty of Law			
5.	<b>Cycle (first, second and third cycle)</b>	Second cycle			
6.	<b>Academic year / semester</b>	2/ III	7.	<b>Number of credits</b>	8
8.	<b>Professor (s)</b>	Assistant Professor Dr. Suzana Dzamtoska-Zdravkovska			
9.	<b>Requirements for course enrollment</b>				
10.	<b>Purposes of the curriculum (competencies):</b> Introduction to the basic categories necessary for the understanding and analysis of communication processes within the public administration, introducing the concept of good governance, the importance of communication in public administration as a prerequisite for establishing effective public relations and transparency of the institution.				
11.	<b>Content of the course program:</b> Communication as a process of exchange of information, the key role of communication and communication management, the principles of good governance, the importance of communication in management; shapes and forms of organizational communication; key functions of organizational communication; principles of openness and transparency; communication in administration as set of tools and methods for transmitting information; informing and communicating in public administration in the Republic of Macedonia; electronic administration; laws and projects.				
12.	<b>Learning methods:</b> Lectures, tutorials, practical work, an interactive approach (work in pairs, front, team, group work).				
13.	<b>Total available time</b>	216			
14.	<b>Distribution of available time</b>	3+2+2/ per week			

15.	Forms of <b>teaching / learning activities</b>	15.1.	lectures / theoretical - contact teaching, e-teaching	3 hours
		15.2.	theoretical and practical exercises, e-exams, preparation of independent seminar work	2 hours
16.	Other forms of activities	16.1.	Project tasks	hours
		16.2.	Individual tasks	2 hours
		16.3.	Home learning	Hours
17.	Method of <b>assessment</b>			
	17.1.	Tests / oral exams		70 points
	17.2.	Seminars (paper / project - presentation: written and/or oral)		10 points
	17.3.	Activity and participation		20 points
18.	Assessment <b>Criteria</b> (points / score)		up <b>50 points</b>	<b>5 (five) (F)</b>
			51 to <b>60 points</b>	<b>6 (six) (E)</b>
			61 to <b>70 points</b>	<b>7 (seven) (D)</b>
			71 to <b>80 points</b>	<b>8 (eight) (C)</b>
			81 to <b>90 points</b>	<b>9 (nine) (B)</b>
			91 to <b>100 points</b>	<b>10 (ten) (A)</b>
19.	Signature <b>requirement and passing the final exam</b>			
20.	Language of <b>teaching / study</b>			
21.	Method of <b>monitoring the quality of teaching</b>		<b>Self-evaluation</b>	

22.	<b>Literature</b>					
	22.1.	<b>Required literature</b>				
		No.	Author	Title	Publisher	Year
		1.	Џамтоска, З.С.	Комуникацијата во јавната администрација	Македонска реч	Скопје, 2012
		2.	Кунчик, М., Ципфел, А.	Вовед во науката за публицистиката и комуникациите	Фондација Фридрих Еберт	Скопје, 1998
			Tomic, Z.	Odnosi s javnoscu, teorija i praksa	Sinopsis	Zagreb, 2008
	22.2.	<b>Additional literature</b>				
		No.	Author	Title	Publisher	Year
		1.	Гризо, Н., Давитковски, Б., Данева, П. А.	Јавна администрација	Правен факултет „Јустинијан	Скопје, 2008

					Први	
		2.	Мателар, А. М.	Историја на теориите на комуникација	Еин-Соф; АЛЕФ	Скопје, 2003
		3	Вида, Ч.	Јавно информисање, Јавност рада и достапност информации - правна теорија и законодавство	Савремена администрација	Београд, 1982

Annex No.3		Program of the Course - first/second/third cycle studies			
1.	Title of the Course	Culture of communication			
2.	Code	4PF107512			
3.	Study Program	Journalism and Public Relations			
4.	Organizer of the study program (unit or institute, Faculty, department)	University Goce Delcev Faculty of Law Department of Journalism and Public Relations			
5.	Cycle (first, second and third cycle)	First cycle			
6.	Academic year / semester	1/ III	7.	Number of credits	6
8.	Professor (s)	Assistant Professor Dr. Kiril Barbareev			
9.	Requirements for course enrollment				
10.	Purposes of the curriculum (competencies): Introduction to the culture of communication, its importance in everyday life and business life, the concepts, definitions and their applicability.				
11.	Content of the course program: The relationship between communication and culture; cultural factors and communication; Culture of speech; public performance; verbal expression; cultural impact on public opinion; sociolinguistic and psycholinguistic aspects of communication; expressive means and possibilities of language.				
12.	Learning methods: Lectures, tutorials, practical work, an interactive approach (work in pairs, front, team, group work).				
13.	Total available time	156			
14.	Distribution of available time	2+2+1/ per week			
15.	Forms of teaching / learning activities	15.1.	lectures / theoretical - contact teaching, e-teaching	2 hours	
		15.2.	theoretical and practical exercises, e-exams, preparation of independent seminar work	2 hours	

<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	Project tasks	<b>hours</b>
		<b>16.2.</b>	Individual tasks	<b>1 hours</b>
		<b>16.3.</b>	Home learning	<b>Hours</b>
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	Tests / oral exams		70 points
	<b>17.2.</b>	<b>Seminars (paper / project - presentation: written and/or oral)</b>		10 points
	<b>17.3.</b>	Activity and participation		20 points
<b>18.</b>	Assessment <b>Criteria</b> (points / score)		up <b>50 points</b>	<b>5 (five) (F)</b>
			51 to <b>60 points</b>	<b>6 (six) (E)</b>
			61 to <b>70 points</b>	<b>7 (seven) (D)</b>
			71 to <b>80 points</b>	<b>8 (eight) (C)</b>
			81 to <b>90 points</b>	<b>9 (nine) (B)</b>
			91 to <b>100 points</b>	<b>10 (ten) (A)</b>
<b>19.</b>	<b>Signature requirement and passing the final exam</b>			
<b>20.</b>	<b>Language of teaching / study</b>			
<b>21.</b>	<b>Method of monitoring the quality of teaching</b>		<b>Self-evaluation</b>	

<b>22.</b>	<b>Literature</b>					
	<b>22.1.</b>	<b>Required literature</b>				
		No.	Author	Title	Publisher	Year
		1.	Груевски Т.	Култура на говорот	Студиорум	Скопје, 2011
		2.	Radojković, M., Miletić, M.	Komuniciranje mediji i društvo	Stilos	Novi Sad, 2006
	3.	<a href="#">Šincek, M.</a> , <a href="#">Gaćeša, D.</a> , <a href="#">Gojčeta, N.</a> , <a href="#">Komorčec, M.</a>	Tehnika komuniciranja	Birotehnika	Zagreb, 1998	
	<b>22.2.</b>	<b>Additional literature</b>				
		No.	Author	Title	Publisher	Year
		1.	<a href="#">Tony Schirato</a> , <a href="#">Susan Yell</a>	Communication and Culture	Sage Publications (CA)	2000
		2.	Врег Франце	Општествено комуницирање	ООЗТ „Комунист“	Скопје, 1976

<b>Annex No.3</b>		<b>Program of the Course - first/second/third cycle studies</b>	
<b>1.</b>	<b>Title of the Course</b>	<b>Labor Law</b>	
<b>2.</b>	<b>Code</b>	4PF103312	
<b>3.</b>	<b>Study Program</b>	Law studies	
<b>4.</b>	<b>Organizer of the study</b>	University Goce Delcev	

	<b>program (unit or institute, Faculty, department)</b>	Faculty of Law Department of		
<b>5.</b>	<b>Cycle (first, second and third cycle)</b>	first cycle		
<b>6.</b>	<b>Academic year / semester</b>	3 year/ 6 semestar	<b>7. Number of credits</b>	4
<b>8.</b>	<b>Professor (s)</b>	Assistant Professor , Andon Majhoshev PhD Assistant Professor , Vojo Belovski PhD		
<b>9.</b>	<b>Requirements for enrollment the Course</b>	/		
<b>10.</b>	<b>Purposes of the curriculum (competencies):</b> Students who have completed the course Labor Law will: <ul style="list-style-type: none"> <li>- Be familiar with the most important legal institutions of labor law, because each of us will be employed and therefore knowledge of labor rights will mean a fundamental need of every employee;</li> <li>- Be familiar with the rights, obligations and responsibilities of employment and legal institutions in the field of labor;</li> <li>- be able to perform practical study of labor relations through the means of employment, employment agreement for the realization and protection of employment with the employer and the competent authorities and institutions, the procedure for accountability of employees, termination of employment or termination of the validity of the contract employment;</li> <li>- be able to develop specific acts relating to all institutions covered by the current legislation in the field of labor relations in the Republic of Macedonia</li> <li>- prepare students for second cycle education - master studies within the module Business Law.</li> </ul>			
<b>11.</b>	<ol style="list-style-type: none"> <li>1. Introductory lecture: the creation and development of labor law and legislation;</li> <li>2. Sources of labor law (domestic and international);</li> <li>3. International Labour Organization (ILO): historical development, the role and importance; organization s / RA; competencies; conventions and recommendations as international sources of TA;</li> <li>4. Introductory remarks on employment (development, concept, elements, principles, entities)</li> <li>5. Legal mechanisms for establishing working relationship;</li> <li>6. Models of Clerical system;</li> <li>7. Employment contract (concept types, content, etc.);</li> <li>8. Rights, obligations and responsibilities of workers and employers</li> <li>9. Workers 'and employers' associations (concept and criteria for representativeness, the role of the Commission to establish the representativeness)</li> <li>10. Strike, the Economic and Social Council, the peaceful settlement of labor disputes and inspection in the field of labor relations;</li> <li>11. Collective agreements (term, definition, types KD conclusion, duration, extension, registration, etc.);</li> <li>12. Realization and protection of labor rights and social security.</li> </ol>			
<b>12.</b>	<b>Learning methods:</b> - Methods of oral and writing exposure			
<b>13.</b>	<b>Total available time</b>			
<b>14.</b>	<b>Distribution of available time</b> 2+1+1 / per week			
<b>15.</b>	<b>Forms of teaching /</b>	<b>15.1.</b>	<b>lectures / theoretical -</b>	2



	learning activities		contact teaching, e-teaching	
		15.2.	theoretical and practical exercises, e-exams, preparation of independent seminar work	1
16.	Other forms of activities	16.1.	Project tasks	hours
		16.2.	Individual tasks	1 hours
		16.3.	Home learning	hours
17.	<b>Method of assessment</b>			
	17.1.	Tests / oral exams		70 points
	17.2.	Seminars (paper / project - presentation: written and/or oral)		10 points
	17.3.	Activity and participation		20 points
18.	Assessment Criteria (points / score)	up 50 points	5 (five) (F)	
		51 to 60 points	6 (six) (E)	
		61 to 70 points	7 (seven) (D)	
		71 to 80 points	8 (eight) (C)	
		81 to 90 points	9 (nine) (B)	
		91 to 100 points	10 (ten) (A)	
19.	Signature requirement and passing the final exam	Min. 42 points		
20.	Language of teaching / study	Macedonian		
21.	Method of monitoring the quality of teaching	Self-evaluation		

22.	<b>Literature</b>				
	<b>Required literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
22.1.	1.	Assistant Professor, Andon Majhoshev PhD	authorized lectures		Штип, 2011
	2.	Assistant Professor, Vojo Belovski PhD	authorized lectures		Штип, 2011
	<b>Additional literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
22.2.	1.	Professor, G. Starova, PhD	Labor Law and Labor Relations	Prosvetno delo	Skopje 2003
	2.	Professor, G. Starova, PhD	<b>International Labor Law</b>	Prosvetno delo	Skopje 2009
	3.	Professor B. Lubarda, PhD	Evropsko radno pravo	CID	Podgorica 2004

Annex No.3		Program of the Course - first/second/third cycle studies				
1.	Title of the Course	Local Self-Government				
2.	Code	4PF102212				
3.	Study Program	Legal Studies				
4.	Organizer of the study program (unit or institute, Faculty, department)	University Goce Delcev Faculty of Law Department of				
5.	Cycle (first, second and third cycle)	First cycle				
6.	Academic year / semester	Second year/ fourth semester	7.	Number of credits	4	
8.	Professor (s)	Prof. Jovan Ananiev, PhD				
9.	Requirements for course enrolment					
10.	<b>Purposes of the curriculum (competencies):</b> <ul style="list-style-type: none"> <li>- structure of local self-government</li> <li>- acquisition of knowledge about the relation between the central and local authorities</li> <li>- models of financing local self-government</li> <li>- acquisition of knowledge about the competences of local self-government</li> </ul>					
11.	<b>Content of the course program:</b> <ul style="list-style-type: none"> <li>- notion of local self-government</li> <li>- relation between central and local authorities</li> <li>- competencies of local self-government</li> <li>- financing of local self-government</li> <li>- decentralization, de-concentration and devolution of power</li> <li>- multi-layer structure of local self-government</li> <li>- local democracy</li> <li>- comparative communal systems</li> </ul>					
12.	<b>Learning methods:</b> - Interactive classes, case studies, text analysis					
13.	Total available time	120				
14.	Distribution of available time	2+1+1 / per week				
15.	Forms of teaching / learning activities	15.1.	lectures / theoretical - contact teaching, e-teaching	2 hours		
		15.2.	theoretical and practical exercises, e-exams, preparation of independent seminar work	1 hour		
16.	Other forms of activities	16.1.	Project tasks			
		16.2.	Individual tasks	1 hour		
		16.3.	Home learning			
17.	<b>Method of assessment</b>					
	17.1.	Tests / oral exams			40+30 points	
	17.2.	Seminars (paper / project - presentation:			10 points	

		written and/or oral)	
	17.3.	Activity and participation	20 points
18.	Assessment Criteria (points / score)	up 50 points	5 (five) (F)
		51 to 60 points	6 (six) (E)
		61 to 70 points	7 (seven) (D)
		71 to 80 points	8 (eight) (C)
		81 to 90 points	9 (nine) (B)
		91 to 100 points	10 (ten) (A)
19.	Signature requirement and passing the final exam	60% attained results from all pre-exam activities, i.e. 42 points from the two partial exams, seminar paper, regular attendance at both lectures and tutorials	
20.	Language of teaching / study	Macedonian language	
21.	Method of monitoring the quality of teaching	Self-evaluation	

22.	Literature					
	22.1.	Required literature				
		No.	Author	Title	Publisher	Year
		1.	I. Todorovski	Local Self-Government	Faculty of Law Kicevo	2010
		2.				
		3.				
	22.2.	Additional literature				
		No.	Author	Title	Publisher	Year
		1.		Local Self-Government – examples from decision-making processes	Akademski Pecat	2009
		2.	R. Bingham et al.	Managing Local Government	Magor	2009
		3.				

Annex No.3		Program of the Course - first/second/third cycle studies			
1.	Title of the Course	Journalism in electronic media			
2.	Code	4PF108212			
3.	Study Program	Journalism and Public Relations			
4.	Organizer of the study program (unit or institute, Faculty, department)	University Goce Delcev Faculty of Law Department of Journalism and Public Relations			
5.	Cycle (first, second and third cycle)	First cycle			
6.	Academic year / semester	3/ V	7.	Number of credits	8

8.	<b>Professor (s)</b>	Assistant Professor Dr. Suzana Dzamoska-Zdravkowska			
9.	<b>Requirements for course enrollment</b>				
10.	<b>Purposes of the curriculum (competencies):</b> The course aims to introduce young journalists to the journalistic profession in the electronic media, acquiring knowledge about the basic features of TV journalism, radio journalism, performance and characteristics of the journalistic product in electronic media and opportunity of new media,				
11.	<b>Content of the course program:</b> Characteristics of TV; TV journalism; characteristics of radio; radio journalism; specifics of journalistic expression in electronic media; elements of journalistic product; structuring the story; creation and method of reporting; gathering and writing news; notification; producing news.				
12.	<b>Learning methods:</b> Lectures, tutorials, practical work, an interactive approach (work in pairs, front, team, group work).				
13.	<b>Total available time</b>	216			
14.	<b>Distribution of available time</b>	3+2+2/ per week			
15.	<b>Forms of teaching / learning activities</b>	15.1.	lectures / theoretical - contact teaching, e-teaching	3 hours	
		15.2.	theoretical and practical exercises, e-exams, preparation of independent seminar work	2 hours	
16.	<b>Other forms of activities</b>	16.1.	Project tasks	hours	
		16.2.	Individual tasks	2 hours	
		16.3.	Home learning	Hours	
17.	<b>Method of assessment</b>				
	17.1.	Tests / oral exams		70 points	
	17.2.	Seminars (paper / project - presentation: written and/or oral)		10 points	
	17.3.	Activity and participation		20 points	
18.	<b>Assessment Criteria (points / score)</b>	up 50 points	5	(five)	(F)
		51 to 60 points	6	(six)	(E)
		61 to 70 points	7	(seven)	(D)
		71 to 80 points	8	(eight)	(C)
		81 to 90 points	9	(nine)	(B)
		91 to 100 points	10	(ten)	(A)
19.	<b>Signature requirement and passing the final exam</b>				
20.	<b>Language of teaching / study</b>				
21.	<b>Method of monitoring the quality of teaching</b>	Self-evaluation			

<b>22.</b>	<b>Literature</b>				
<b>22.1.</b>	<b>Required literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	Вајт, Т., Барсан, Ф.	Емитивање вести – пишување, известување и продуцирање	Ex Libris, (Висока школа за новинарство и односи со јавноста)	Скопје, 2010
	2.	Павловска, Т.С., Иванов, З., Таневски, З., Филков, Г., Бојаровски, З., Спасовска, К.	Пишување за електронски медиуми	МИМ	Скопје, 2005
<b>22.2.</b>	<b>Additional literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	Nedellkovic, D. V.	O novinarstvu I novinarima	Filozovski fakultet	Novi Sad, 2007
	2.	Nedellkovic, D. V.	Praktikum novinarstva	Privredni pregled	Beograd, 2002
3.	<a href="#">Perišin</a> , Т.	Televizijske vijesti	<a href="#">Naklada medijska istraživanja</a>	Zagreb, 2010	

<b>Annex No.3</b>	<b>Program of the Course - first/second/third cycle studies</b>				
<b>1.</b>	<b>Title of the Course</b>	<b>Journalism in the print media</b>			
<b>2.</b>	<b>Code</b>	4PF108112			
<b>3.</b>	<b>Study Program</b>	Journalism and Public Relations			
<b>4.</b>	<b>Organizer of the study program (unit or institute, Faculty, department)</b>	University Goce Delcev Faculty of Law Department of Journalism and Public Relations			
<b>5.</b>	<b>Cycle (first, second and third cycle)</b>	First cycle			
<b>6.</b>	<b>Academic year / semester</b>	2/ IV	<b>7.</b>	<b>Number of credits</b>	6
<b>8.</b>	<b>Professor (s)</b>	Assistant Professor Dr. Suzana Dzamtoska-Zdravkovska			
<b>9.</b>	<b>Requirements for course enrollment</b>				
<b>10.</b>	<b>Purposes of the curriculum (competencies):</b> Students acquire knowledge about the basic features of print media, the way of functioning of daily, weekly, monthly newspapers, with theoretical and practical knowledge about the specifics of the journalistic product in printed media.				
<b>11.</b>	<b>Content of the course program:</b>				

	Characteristics of the journalistic profession related to print media; specifics of journalistic expression in the press; editorial policy; basics of journalistic photography; photo news; elements of journalistic product; creation and the manner of writing and reporting; cover composition; finding journalistic story; elaboration, structuring and the manner of its presentation in the newspaper.			
<b>12.</b>	<b>Learning methods:</b> Lectures, tutorials, practical work, an interactive approach (work in pairs, front, team, group work).			
<b>13.</b>	<b>Total available time</b>	156		
<b>14.</b>	<b>Distribution of available time</b>	2+2+1/ per week		
<b>15.</b>	<b>Forms of teaching / learning activities</b>	<b>15.1.</b>	<b>lectures / theoretical - contact teaching, e-teaching</b>	<b>2 hours</b>
		<b>15.2.</b>	<b>theoretical and practical exercises, e-exams, preparation of independent seminar work</b>	<b>2 hours</b>
<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	Project tasks	<b>hours</b>
		<b>16.2.</b>	Individual tasks	<b>1 hours</b>
		<b>16.3.</b>	Home learning	<b>Hours</b>
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	<b>Tests / oral exams</b>		70 points
	<b>17.2.</b>	<b>Seminars (paper / project - presentation: written and/or oral)</b>		10 points
	<b>17.3.</b>	<b>Activity and participation</b>		20 points
<b>18.</b>	<b>Assessment Criteria (points / score)</b>	up <b>50 points</b>		<b>5 (five) (F)</b>
		51 to <b>60 points</b>		<b>6 (six) (E)</b>
		61 to <b>70 points</b>		<b>7 (seven) (D)</b>
		71 to <b>80 points</b>		<b>8 (eight) (C)</b>
		81 to <b>90 points</b>		<b>9 (nine) (B)</b>
		91 to <b>100 points</b>		<b>10 (ten) (A)</b>
<b>19.</b>	<b>Signature requirement and passing the final exam</b>			
<b>20.</b>	<b>Language of teaching / study</b>			
<b>21.</b>	<b>Method of monitoring the quality of teaching</b>		<b>Self-evaluation</b>	

<b>22.</b>	<b>Literature</b>				
<b>22.1.</b>	<b>Required literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	Бојаровски З., Геровски Б., Даути Д., Миронски Ј. Давчев Д.	Пишување за печатени медиуми	МИМ	Скопје, 2005

		2.	Kurtic, N., Nuhic, M., Veljanovski, R., Radonic, L., Dedovic, M.	Kako pisati za medije	Medija plan Institut Sarajevo	Sarajevo, 2005
		3.	Веле Смилевски	Основи на новинарската теорија и практика	Матица Македонска	Скопје, 2006
	<b>22.2.</b>	<b>Additional literature</b>				
		<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
		1.	Nedellkovic, D. V.	Praktikum novinarstva	Privredni pregled	Beograd, 2002
		2.	Героски, Б.	Научи да пишуваш	ЦЈЗ Лотос	Скопје, 2009
		3.	Nedellkovic, D. V.	О novinarstvu I novinarima	Filozovski fakultet	Novi Sad, 2007

<b>Annex No.3</b>		<b>Program of the Course - first/second/third cycle studies</b>			
<b>1.</b>	<b>Title of the Course</b>	<b>Public Relations</b>			
<b>2.</b>	<b>Code</b>	4PF107212			
<b>3.</b>	<b>Study Program</b>	Journalism and Public Relations			
<b>4.</b>	<b>Organizer of the study program (unit or institute, Faculty, department)</b>	University Goce Delcev Faculty of Law Department of Journalism and Public Relations			
<b>5.</b>	<b>Cycle (first, second and third cycle)</b>	First cycle			
<b>6.</b>	<b>Academic year / semester</b>	2/ III	<b>7.</b>	<b>Number of credits</b>	8
<b>8.</b>	<b>Professor (s)</b>	Assistant Professor Dr. Suzana Dzamtoska-Zdravkovska			
<b>9.</b>	<b>Requirements for course enrollment</b>				
<b>10.</b>	<b>Purposes of the curriculum (competencies):</b> Introduction to basic principles, models and development of public relations concepts, definitions, functions of public relations, the difference between public relations and advertising, marketing, propaganda.				
<b>11.</b>	<b>Content of the course program:</b> Concept of public relations; definition; historical development; the role of public relations; function of public relations; theories and models of public relations; communicating with the public and professional audiences; media relations; internal public relations; strategic for public relations; ethics in public relations; press-release, press-conference.				
<b>12.</b>	<b>Learning methods:</b> Lectures, tutorials, practical work, an interactive approach (work in pairs, front, team, group work).				
<b>13.</b>	<b>Total available time</b>	216			
<b>14.</b>	<b>Distribution of available time</b>	3+2+2 / per week			

15.	Forms of teaching / learning activities	15.1.	lectures / theoretical - contact teaching, e-teaching	3 hours
		15.2.	theoretical and practical exercises, e-exams, preparation of independent seminar work	2 hours
16.	Other forms of activities	16.1.	Project tasks	hours
		16.2.	Individual tasks	2 hours
		16.3.	Home learning	Hours
17.	Method of assessment			
	17.1.	Tests / oral exams		70 points
	17.2.	Seminars (paper / project - presentation: written and/or oral)		10 points
	17.3.	Activity and participation		20 points
18.	Assessment Criteria (points / score)		up 50 points	5 (five) (F)
			51 to 60 points	6 (six) (E)
			61 to 70 points	7 (seven) (D)
			71 to 80 points	8 (eight) (C)
			81 to 90 points	9 (nine) (B)
			91 to 100 points	10 (ten) (A)
19.	Signature requirement and passing the final exam			
20.	Language of teaching / study			
21.	Method of monitoring the quality of teaching		Self-evaluation	

22.	Literature				
22.1.	Required literature				
	No.	Author	Title	Publisher	Year
	1.	Груевски, Т.	Односи со јавноста	Студиорум	Скопје, 2011
	2.	Tomic, Z.	Odnosi s javnoscu, teorija i praksa	Sinopsis	Zagreb, 2008
22.2.	Additional literature				
	No.	Author	Title	Publisher	Year
	1.	Cutlip, Scott, Center, Allen, Broom, Glen	Odnosi s javnošću	Mate	Zagreb, 2003
	2.	Sem Blek	Odnosi s javnošću	Clio	Beograd, 1997
	3.	Vilkoks L. D., Kameron T. G., Olt H. F., Eidzi K. V.	Odnosi s javnoscu-Strategije i taktike	Ekonomski fakultet	Beograd, 2006



Annex No.3		Program of the Course - first/second/third cycle studies			
1.	Title of the Course	Basics of Protocol			
2.	Code	4PF108012			
3.	Study Program	Journalism and Public Relations			
4.	Organizer of the study program (unit or institute, Faculty, department)	University Goce Delcev Faculty of Law Journalism and Public Relations			
5.	Cycle (first, second and third cycle)	First cycle			
6.	Academic year / semester	2/ IV	7.	Number of credits	6
8.	Professor (s)	Assistant Professor Dr. Kiril Barbareev			
9.	Requirements for course enrollment				
10.	<b>Purposes of the curriculum (competencies):</b> Acquiring knowledge about rules and procedures for protocol behavior within the organization / institution and introduction to the basics of diplomatic protocol.				
11.	<b>Content of the course program:</b> The course includes content related to a series of official rules and procedures; strictly defined protocol behavior; aspects of communication; contracts and negotiations; rules and procedures for organizing events, conferences and other public events; procedures of protocol behavior, planning and implementation of activities to a higher level - within the internal public activities of the state and abroad at international level.				
12.	<b>Learning methods:</b> Lectures, tutorials, practical work, an interactive approach (work in pairs, front, team, group work).				
13.	Total available time	156			
14.	Distribution of available time	2+2+1/ per week			
15.	Forms of teaching / learning activities	15.1.	lectures / theoretical - contact teaching, e-teaching	2 hours	
		15.2.	theoretical and practical exercises, e-exams, preparation of independent seminar work	2 hours	
16.	Other forms of activities	16.1.	Project tasks	hours	
		16.2.	Individual tasks	1 hours	
		16.3.	Home learning	Hours	
17.	<b>Method of assessment</b>				
	17.1.	Tests / oral exams			70 points
	17.2.	Seminars (paper / project - presentation: written and/or oral)			10 points
	17.3.	Activity and participation			20 points

18.	<b>Assessment Criteria (points / score)</b>	up <b>50 points</b>	<b>5</b>	<b>(five)</b>	<b>(F)</b>
		51 to <b>60 points</b>	<b>6</b>	<b>(six)</b>	<b>(E)</b>
		61 to <b>70 points</b>	<b>7</b>	<b>(seven)</b>	<b>(D)</b>
		71 to <b>80 points</b>	<b>8</b>	<b>(eight)</b>	<b>(C)</b>
		81 to <b>90 points</b>	<b>9</b>	<b>(nine)</b>	<b>(B)</b>
		91 to <b>100 points</b>	<b>10</b>	<b>(ten)</b>	<b>(A)</b>
19.	<b>Signature requirement and passing the final exam</b>				
20.	<b>Language of teaching / study</b>				
21.	<b>Method of monitoring the quality of teaching</b>	<b>Self-evaluation</b>			

<b>22. Literature</b>					
22.1.	<b>Required literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	Џон.Р.Вуд Џин Серес	Дипломатски церемонијал и протокол	НАМ ПРЕС СКОПЈЕ	Скопје, 2010
	2.	<a href="#">Mario Mikolić</a>	Diplomatski i poslovni protokol	<a href="#">Barbat</a>	Zagreb, 2002
22.2.	<b>Additional literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	<a href="#">Zoran Veljić</a>	Diplomatski protokol	<a href="#">Službeni glasnik</a>	Beograd, 2009

<b>Annex No.3</b>		<b>Program of the Course - first/second/third cycle studies</b>			
1.	<b>Title of the Course</b>	<b>Penology</b>			
2.	<b>Code</b>	4PF102612			
3.	<b>Study Program</b>	Legal studies			
4.	<b>Organizer of the study program (unit or institute, Faculty, department)</b>	University Goce Delcev Faculty of Department of			
5.	<b>Cycle (first, second and third cycle)</b>	Second cycle			
6.	<b>Academic year / semester</b>	3	7.	<b>Number of credits</b>	4
8.	<b>Professor (s)</b>	PhD Lazar Nanev			
9.	<b>Requirements for enrollment the Course</b>	/			
10.	<b>Purposes of the curriculum (competencies):</b> By studying the subject Penology student will become familiar with the system of execution of criminal sanctions, and the purpose of sanctions under applicable legislation, with re-socialization and social adaptation and some controversies regarding the possibilities and results of re-socialization, prison society and prison communities, then individuation of the sentence of				

	imprisonment, the classification of prisoners, categorization of penitentiary institutions, forms and methods of treatment of the convicts, the situation of the convicts in penitentiary institutions, post-penal assistance to the convicts, then institutes amnesty and pardon (clemency), probation. Also, within the subject Penology it will be studied the execution of the other criminal sanctions, fines, security measures, alternative measures and sanctions imposed against minors.			
<b>11.</b>	<b>Content of the course program:</b> Definition and the subject of Penology. The historical development of the forms of social reaction to the crime and penology's thought Theories of justification and purpose of punishment. Penalty of deprivation of liberty (detention) Execution of sentence detention. Penitentiary systems. Re - socialization. Admissions (reception) departments. Classification of convicts. Categorization of penitentiary institutions. Methods of treatment in the execution of criminal sanctions and realization of re-socialization Prisons and prison communities Death Penalty Forms of treatment. Work as a form of treatment Probation. Execution of minor penalties. Execution of alternative measures. Execution of security measures. Execution of criminal sanctions against minors. Amnesty and pardon Post penal help. Disciplinary responsibility Execution of sentence detention according to Execution of sanctions Law			
<b>12.</b>	<b>Learning methods:</b> - Lectures, practical classes, workshops, visits to Penitentiary facilities etc.			
<b>13.</b>	<b>Total available time</b>	120		
<b>14.</b>	<b>Distribution of available time</b>	2+1+1 / per week		
<b>15.</b>	<b>Forms of teaching / learning activities</b>	<b>15.1.</b>	<b>lectures / theoretical - contact teaching, e-teaching</b>	2 classes per week
		<b>15.2.</b>	<b>theoretical and practical exercises, e-exams, preparation of independent seminar work</b>	1 class per week
<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	<b>Project tasks</b>	
		<b>16.2.</b>	<b>Individual tasks</b>	1 class per week

		<b>16.3.</b>	<b>Home learning</b>	
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	<b>Tests / oral exams</b>		<b>70 points</b>
	<b>17.2.</b>	<b>Seminars (paper / project - presentation: written and/or oral)</b>		<b>10 points</b>
	<b>17.3.</b>	<b>Activity and participation</b>		<b>20 points</b>
<b>18.</b>	<b>Assessment Criteria (points / score)</b>		<b>up 50 points</b>	<b>5 (five) (F)</b>
			<b>51 to 60 points</b>	<b>6 (six) (E)</b>
			<b>61 to 70 points</b>	<b>7 (seven) (D)</b>
			<b>71 to 80 points</b>	<b>8 (eight) (C)</b>
			<b>81 to 90 points</b>	<b>9 (nine) (B)</b>
			<b>91 to 100 points</b>	<b>10 (ten) (A)</b>
<b>19.</b>	<b>Signature requirement and passing the final exam</b>		60% success from all pre - exam activities - 42 points from two colloquia, seminar paper work and attendance to lectures and exercises	
<b>20.</b>	<b>Language of teaching / study</b>		Macedonian	
<b>21.</b>	<b>Method of monitoring the quality of teaching</b>		Self-evaluation	

<b>22.</b>	<b>Literature</b>				
	<b>Required literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
<b>22.1.</b>	1.	Arnaudovski, Ljupco	Penology: science of execution of criminal sentences	Faculty of Law "Justinian I" - Skopje	1998
	2.	Sulejmanov, Zoran	Penology	Grafohartija, Skopje	1999
	3.	Arnaudovski, Lj. and Chacheva, V.	Prison's society	Institute for sociological and political-legal researches, Skopje	2000
	<b>Additional literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
<b>22.2.</b>	1.	Buzarovska, Gordana	Prison's alternatives	Student's word	2003
	2.	Official gazette of Republic of Macedonia, 2/06, 57/10	Execution of sanctions Law	Official gazette of Republic of Macedonia, 2/06, 57/10	2004
	3.	UN	Standard Minimum rules of UN for treatment with convicts of detention		

Annex No. 3		Program of the Course - First cycle studies		
1.	Title of the Course	Philosophy of Law		
2.	Code	4PF103212		
3.	Study Program	Legal Studies & Applied Politics and Diplomacy		
4.	Organizer of the study program (unit or institute, Faculty, department)	University "Goce Delcev" - Stip Faculty of Law Department of legal and legal-political science		
5.	Cycle (first, second and third cycle)	First cycle (undergraduate studies)		
6.	Academic year / semester	Third year (V semester)	7. Number of credits	4
8.	Professor (s)	Dr. Strasko Stojanovski LL.M. Dimitar Apasiev		
9.	Requirements for course enrollment	/		
10.	<b>Purposes of the curriculum (competencies):</b> Subject of the research of Philosophy of Law is the idea of law, its essence, the concept and role in the world. The Philosophy of Law is one of the most complex and comprehensive teachings on legal phenomena which contains: history and genesis of philosophical legal thinking, legal ontology, legal axiology, legal gnoseology, legal logic and legal hermeneutics.			
11.	<b>Content of the course program:</b> <b>First Colloquium</b>  <b>1<sup>st</sup> Week</b> Introduction to the Philosophy of Law (Concept, Object, Method) <b>2<sup>nd</sup> Week</b> Philosophy of Law in Antiquity <b>3<sup>rd</sup> Week</b> Philosophy of Law in the Middle Ages <b>4<sup>th</sup> Week</b> Philosophy of Law in the Modern era <b>5<sup>th</sup> Week</b> The Revolutionary Natural Law <b>6<sup>th</sup> Week</b> German Classical Philosophy of Law	<b>Second Colloquium</b>  <b>7<sup>th</sup> Week</b> Positivism and Jus-naturalism <b>8<sup>th</sup> Week</b> Legal Ontology <b>9<sup>th</sup> Week</b> Legal Axiology <b>10<sup>th</sup> Week</b> Legal Gnoseology <b>11<sup>th</sup> Week</b> Legal Logic <b>12<sup>th</sup> Week</b> Legal Hermeneutics		
12.	<b>Learning methods:</b> The students use different combinations of techniques: <ul style="list-style-type: none"> <li>- introductory presentations;</li> <li>- interactive discussions;</li> <li>- research projects;</li> <li>- preparation and defense of essays;</li> <li>- writing on the blackboard;</li> <li>- Power Point presentations;</li> <li>- audio and video materials;</li> <li>- sharing materials for exercises;</li> <li>- case-study etc.</li> </ul>			

13.	<b>Total available time</b>		120		
14.	<b>Distribution of available time</b>		2+1+1 / per week		
15.	<b>Forms of teaching / learning activities</b>	15.1.	<b>lectures / theoretical - contact teaching, e-teaching</b>		2 hours
		15.2.	<b>theoretical and practical exercises, e-exams, preparation of independent seminar work</b>		1 hour
16.	<b>Other forms of activities</b>	16.1.	<b>Project tasks</b>		/
		16.2.	<b>Individual tasks</b>		1 hour
		16.3.	<b>Home learning</b>		/
17.	<b>Method of assessment</b>				
	17.1.	<b>Tests / oral exams</b>			70 points (40 + 30)
	17.2.	<b>Seminars (paper / project - presentation: written and/or oral)</b>			10 points
	17.3.	<b>Activity and participation</b>			20 points
18.	<b>Assessment Criteria (points / score)</b>		<b>up 50 points</b>		5 (five) (F)
			<b>51 to 60 points</b>		6 (six) (E)
			<b>61 to 70 points</b>		7 (seven) (D)
			<b>71 to 80 points</b>		8 (eight) (C)
			<b>81 to 90 points</b>		9 (nine) (B)
			<b>91 to 100 points</b>		10 (ten) (A)
19.	<b>Signature requirement and passing the final exam</b>		60% success of all previous activities (min. 42 points)		
20.	<b>Language of teaching / study</b>		Macedonian		
21.	<b>Method of monitoring the quality of teaching</b>		Self-evaluation		

22.	<b>Literature</b>				
22.1.	<b>Required literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	Vlado Kambovski	Philosophy of Law	MANU - Skopje	2010
22.2.	<b>Additional literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	Roscoe Pound	<i>An Introduction to the Philosophy of Law</i>	New Haven: Yale University Press – London, Oxford	1922
	2.	Ronald Dworkin	<i>Law's Empire</i>	The Belknap Press of Harvard University Press – Cambridge, Massachusetts, London	1986

		3.	Cees Maris, Frans Jacobs [ed.]	<i>Law, Order and Freedom - A Historical Introduction to Legal Philosophy</i>	Springer – Heidelberg, London, New York	2011
--	--	----	--------------------------------------	---	--	------

Annex No.3		Program of the Course - first/second/third cycle studies			
1.	<b>Title of the Course</b>	<b>EU Politics</b>			
2.	<b>Code</b>	4PF106212			
3.	<b>Study Program</b>	Legal studies			
4.	<b>Organizer of the study program (unit or institute, Faculty, department)</b>	University Goce Delcev Faculty of Law Department of European Law and International Relations			
5.	<b>Cycle (first, second and third cycle)</b>	First cycle			
6.	<b>Academic year / semester</b>	2012/13	VIII	<b>Number of credits</b>	6 (mandatory)
8.	<b>Professor (s)</b>	Prof. Ljupco Sotiroski			
9.	<b>Requirements for enrollment the Course</b>	None			
10.	<b>Purposes of the curriculum (competencies):</b>	<ul style="list-style-type: none"> <li>- Students are acquainted with the Political system of the European Union, with a special and detailed attention towards the community policies</li> <li>- Learning the structure of policies, their characteristics and meaning within the legislative structure of the Union</li> <li>- Students are acquainted with the most important policies of the Union, beginning with the Policy of Citizenship rights, Horizontal policies, Sector and External policies of the Union.</li> </ul>			
11.	<b>Content of the course program:</b>	<ul style="list-style-type: none"> <li>- Introduction: EU policies</li> <li>- Citizenship policy</li> <li>- Horizontal policies: Policy for Regional Development</li> <li>- Horizontal policies: Social Policy</li> <li>- Horizontal policies: Environmental Policy</li> <li>- Horizontal policies: Competition</li> <li>- Sector policies: Industrial policy and entrepreneurship</li> <li>- Sector policies: Transport policy</li> <li>- Sector policies: Common agriculture policy</li> <li>- External policies: Trade</li> <li>- External policies: Foreign policy and Enlargement</li> <li>- Common Foreign and Security Policy</li> </ul>			
12.	<b>Learning methods:</b>	Oral and written learning. Lectures, exercises, e-learning, project work, consultations, team work and visit to the Delegation of the European Commission in Skopje.			
13.	<b>Total available time</b>	216			
14.	<b>Distribution of available time</b>	3+2+2 / per week			

15.	Forms of teaching / learning activities	15.1.	lectures / theoretical - contact teaching, e-teaching	2
		15.2.	theoretical and practical exercises, e-exams, preparation of independent seminar work	2
16.	Other forms of activities	16.1.	Project tasks	Hours
		16.2.	Individual tasks	1 Hours
		16.3.	Home learning	Hours
17.	Method of assessment			
	17.1.	Tests / oral exams		70 points
	17.2.	Seminars (paper / project - presentation: written and/or oral)		10 points
	17.3.	Activity and participation		20 points
18.	Assessment Criteria (points / score)		up 50 points	5 (five) (F)
			51 to 60 points	6 (six) (E)
			61 to 70 points	7 (seven) (D)
			71 to 80 points	8 (eight) (C)
			81 to 90 points	9 (nine) (B)
			91 to 100 points	10 (ten) (A)
19.	Signature requirement and passing the final exam	60% of all pre-examination activities which equals 42 points from two intercourse examinations, project work, course attendance (lectures and practice)		
20.	Language of teaching / study	Macedonian		
21.	Method of monitoring the quality of teaching	Self-evaluation		

22.	Literature				
22.1.	Required literature				
	No.	Author	Title	Publisher	Year
	1.	Николас Мусис	Пристап до Европската Унија (право, економија, политика)	Институт за Европска интеграција	2005
	2.	Љупчо Сотирски	Авторизирани предавања	Правен факултет	2013
22.2.	Additional literature				
	No.	Author	Title	Publisher	Year
	1.	Тим Бејл	Европска политика-Компаративен вовед	Академски печат	2009
	2.	Alina Kaczorowska	European Union	Routledge	2011



Annex No.3		Program of the Course - first/second/third cycle studies			
1.	Title of the Course	Public Relations Techniques			
2.	Code	4PF107912			
3.	Study Program	Journalism and Public Relations			
4.	Organizer of the study program (unit or institute, Faculty, department)	University Goce Delcev Faculty of Law Department of Journalism and Public Relations			
5.	Cycle (first, second and third cycle)	First cycle			
6.	Academic year / semester	2/ IV	7.	Number of credits	8
8.	Professor (s)	Assistant Professor Dr. Suzana Dzamtoska-Zdravkovska			
9.	Requirements for course enrollment				
10.	<b>Purposes of the curriculum (competencies):</b> Introduction to the basic techniques and tools of public relations, the manner of their implementation in accordance with the activities of an organization/institution.				
11.	<b>Content of the course program:</b> Written techniques; voice techniques; visual techniques; new technologies; press releases; briefing; press conference; speech writing techniques; brochures, manuals; annual reports; corporate advertising.				
12.	<b>Learning methods:</b> Lectures, tutorials, practical work, an interactive approach (work in pairs, front, team, group work).				
13.	Total available time	216			
14.	Distribution of available time	3+2+2/ per week			
15.	Forms of teaching / learning activities	15.1.	lectures / theoretical - contact teaching, e-teaching	3 hours	
		15.2.	theoretical and practical exercises, e-exams, preparation of independent seminar work	2 hours	
16.	Other forms of activities	16.1.	Project tasks	hours	
		16.2.	Individual tasks	2 hours	
		16.3.	Home learning	Hours	
17.	<b>Method of assessment</b>				
	17.1.	Tests / oral exams			70 points
	17.2.	Seminars (paper / project - presentation: written and/or oral)			10 points
	17.3.	Activity and participation			20 points
18.	Assessment Criteria (points / score)	up 50 points		5	(five) (F)
		51 to 60 points		6	(six) (E)
		61 to 70 points		7	(seven) (D)
		71 to 80 points		8	(eight) (C)
		81 to 90 points		9	(nine) (B)
		91 to 100 points		10	(ten) (A)

19.	Signature requirement and passing the final exam	
20.	Language of teaching / study	
21.	Method of monitoring the quality of teaching	Self-evaluation

22.	<b>Literature</b>				
22.1.	<b>Required literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	Груевски, Т.	Односи со јавноста	Студиорум	Скопје, 2011
	2.	Tomic, Z.	Odnosi s javnoscu, teorija i praksa	Sinopsis	Zagreb, 2008
3.	Vilkoks L. D., Kameron T. G., Olt H. F., Eidzi K. V.	Odnosi s javnoscu-Strategije i taktike	Ekonomski fakultet	Beograd, 2006	
22.2.	<b>Additional literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	Cutlip, Scott, Center, Allen, Broom, Glen	Odnosi s javnošću	Mate	Zagreb, 2003
	2.	Sem Blek	Odnosi s javnošću	Clio	Beograd, 1997
3.	Vercic, D., Franci Z., Rijavec P., Kalac A. V., Laco K.	Odnosi s medijima	Masmedia	Zagreb, 2004	

<b>Annex No.3</b>		<b>Program of the Course - first/second/third cycle studies</b>			
1.	<b>Title of the Course</b>	<b>Introduction to Journalism</b>			
2.	<b>Code</b>	4PF107212			
3.	<b>Study Program</b>	Journalism and Public Relations			
4.	<b>Organizer of the study program (unit or institute, Faculty, department)</b>	University Goce Delcev Faculty of Law Department of Journalism and Public Relations			
5.	<b>Cycle (first, second and third cycle)</b>	First cycle			
6.	<b>Academic year / semester</b>	1/ I	7.	<b>Number of credits</b>	8
8.	<b>Professor (s)</b>	Assistant Professor Dr. Suzana Dzamtoska-Zdravkovska			
9.	<b>Requirements for course enrolment</b>				
10.	<b>Purposes of the curriculum (competencies):</b> The course aim is to introduce young journalists to the journalistic profession, setting out the grounds on which they can expand their knowledge (theoretical, but mostly practical) in journalism; to acquire knowledge about the basic				

	characteristics of the journalistic profession and journalistic products; basic characteristics of news; the required minimum for one information to be regarded as a news; four journalistic genres and basic characteristics of each of them.			
<b>11.</b>	<b>Content of the course program:</b> Basics of journalistic profession; ethical dimension of journalistic freedom and responsibility of the journalist; fair, impartial and timely reporting; relevance of the journalistic product; minimum value of information; media language, journalistic sources; elements of the journalistic product: argumentation, analytical, objective; nature and elements of the story; finding journalistic story; manner of its presentation.			
<b>12.</b>	<b>Learning methods:</b> Lectures, tutorials, practical work, an interactive approach (work in pairs, front, team, group work).			
<b>13.</b>	<b>Total available time</b>	216		
<b>14.</b>	<b>Distribution of available time</b>	3+2+2 / per week		
<b>15.</b>	<b>Forms of teaching / learning activities</b>	<b>15.1.</b>	<b>lectures / theoretical - contact teaching, e-teaching</b>	<b>3 hours</b>
		<b>15.2.</b>	<b>theoretical and practical exercises, e-exams, preparation of independent seminar work</b>	<b>2 hours</b>
<b>16.</b>	<b>Other forms of activities</b>	<b>16.1.</b>	<b>Project tasks</b>	<b>hours</b>
		<b>16.2.</b>	<b>Individual tasks</b>	<b>2 hours</b>
		<b>16.3.</b>	<b>Home learning</b>	<b>Hours</b>
<b>17.</b>	<b>Method of assessment</b>			
	<b>17.1.</b>	<b>Tests / oral exams</b>		70 points
	<b>17.2.</b>	<b>Seminars (paper / project - presentation: written and/or oral)</b>		10 points
	<b>17.3.</b>	<b>Activity and participation</b>		20 points
<b>18.</b>	<b>Assessment Criteria (points / score)</b>	up <b>50 points</b>		<b>5 (five) (F)</b>
		51 to <b>60 points</b>		<b>6 (six) (E)</b>
		61 to <b>70 points</b>		<b>7 (seven) (D)</b>
		71 to <b>80 points</b>		<b>8 (eight) (C)</b>
		81 to <b>90 points</b>		<b>9 (nine) (B)</b>
		91 to <b>100 points</b>		<b>10 (ten) (A)</b>
<b>19.</b>	<b>Signature requirement and passing the final exam</b>			
<b>20.</b>	<b>Language of teaching / study</b>			
<b>21.</b>	<b>Method of monitoring the quality of teaching</b>		<b>Self-evaluation</b>	

<b>22.</b>	<b>Literature</b>				
<b>22.1.</b>	<b>Required literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	Веле Смилевски	Основи на новинарската теорија и практика	Матица Македонска	Скопје, 2006
	2.	Бојаровски З., Геровски Б., Даути Д., Миронски Ј. Давчев Д.	Пишување за печатени медиуми	МИМ	Скопје, 2005
3.	Кунчик, М., Ципфел, А.	Вовед во науката за публицистиката и комуникациите	Фондација Фридрих Еберт	Скопје, 1998	
<b>22.2.</b>	<b>Additional literature</b>				
	<b>No.</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
	1.	Nedellkovic, D. V.	Praktikum novinarstva	Privredni pregled	Beograd, 2002
	2.	Веле Смилевски	Новинарски лексикон: со примери	Матица Македонска	Скопје, 2001
3.	Nedellkovic, D. V.	O novinarstvu I novinarima	Filozovski fakultet	Novi Sad, 2007	